



**HAGLEY CATHOLIC HIGH SCHOOL**  
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Website: [www.hagleyrc.worcs.sch.uk](http://www.hagleyrc.worcs.sch.uk)  
Principal: Mrs S Horan



Archdiocese of Birmingham

27<sup>th</sup> September 2018

Dear Parents/Guardians,

Thank you for applying for your son/daughter to be part of the Hagley ski trip for 2019. I am pleased to confirm that we can take all of the pupils who requested a place. In order to achieve this, I have had to adapt our transport plan and accommodation arrangements, which has required me to change the departure of the trip to the Saturday. The confirmed dates for the trip are:

### **Saturday 13<sup>th</sup> April 2019 – Saturday 20<sup>th</sup> April 2019**

I hope that the change of date does not affect any other plans that you have for the Easter holidays and that your son/daughter is still able to come with us. **Please could you email confirmation to [mbehan@hagleyrc.worcs.sch.uk](mailto:mbehan@hagleyrc.worcs.sch.uk)** If your son/daughter are unable to attend the trip due to the change of date, please inform me of this using the email address above. I will then arrange for our finance team to return your payments in full.

If your son/daughter is able to come on the trip, I would like to invite you to attend the Ski Trip Information Evening, which will take place on **Monday 11<sup>th</sup> February 2019** from 7.00pm – 8.00pm. There will be a presentation in the School Hall from 7.00pm – 7.30pm, which will give a detailed overview of the trip and an opportunity for me to answer any questions or concerns that you may have. The remainder of the evening will give you an opportunity to hire/purchase ski clothing as detailed below.

In order to have a successful ski trip, it is very important to have the correct equipment and clothing. As stated in my previous letter; the hire of skis, ski boots, ski poles and helmets is included in the price of the trip. However, you will need to organise appropriate clothing for your son/daughter. I am very aware that this is an expensive trip and for this reason, we have arranged a hire service for salopettes and ski jackets designed for alpine conditions. Hagley Sports organise this aspect of the trip and they will be in attendance at the Ski Evening so that you can discuss options, try the items on, and place your order. There will also be an opportunity to purchase other key items of ski equipment (base layers, ski gloves, ski goggles and ski socks). I would encourage you to consider this option, not only for financial reasons but to help ensure that your son/daughter has suitable equipment for the alpine environment.

In addition to the clothing and equipment detailed above, one popular item of clothing on the trips is the 'Hagley ski hoody'. As usual we will give pupils the opportunity to purchase one of these which will have a skier print on the back and then the school badge and your son/daughter's name or (appropriate) nickname embroidered on the front. Again, Hagley Sports will supply the hoodies and these can be purchased at the Ski Evening. The hoody is not a compulsory item but I do prefer that pupils have them because it helps identify our pupils on the journey, which is particularly important to ensure safety when we are on a busy ferry crossing.

For many parents, I would expect that there has been some financial planning involved in enabling your son/daughter to go on the ski trip. For this reason, we have opted to provide a flexible payment plan. Please make payments as and when you can, using the school's online payment system 'parent pay'. The only stipulation is that **the full balance for the trip must be paid by Friday 8<sup>th</sup> March 2019**. This is necessary to enable me to make interim payments to the relevant companies for coach hire, ski instruction, lift passes, hotel bookings etc.

To support our preparations for the trip, I have attached a medical information form to this letter. Please could you complete and return this to the PE department as soon as possible. This is an important part of the planning

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process and risk assessment. Given that the trip is still several months away, please complete the form as accurately as possible for now, and then if required, email me with any updated information at [mbehan@hagleyrc.worcs.sch.uk](mailto:mbehan@hagleyrc.worcs.sch.uk).

It is also a requirement that all skiers have in their possession a European Health Insurance Card (EHIC) just in case any medical treatment is required while we are away. These cards can be applied for at [www.nhs-e111-ehic.org.uk/EHIC](http://www.nhs-e111-ehic.org.uk/EHIC). The application process is very easy and cards are normally delivered within seven days at no cost. Those already in possession of an EHIC, please check the dates on them as they do expire every few years. **Please bring your son/daughters EHIC to Mr Behan by Friday 8<sup>th</sup> March 2019.**

For many years we operated a group passport system which involves a fairly arduous application process but had certain benefits in terms of how efficiently we could pass through border control. In recent years, given the more stringent entry requirements, the benefits of the group passport are no longer available. For this reason, I have opted for **pupils to bring their own passport to me prior to the trip; by Friday 8<sup>th</sup> March 2019**. I will keep these in my possession for the duration of the trip. The passports will be given to the pupils when they are required to enter passport control and I will collect them immediately afterwards. Please check that your son/daughter has an up to date passport that will be valid for the dates of the relevant trip.

### **Ski Trips 2019 – Tick List**

Medical information form – Complete and return to the PE department.

Ski Information Evening - Attend Ski Information Evening on Monday 11<sup>th</sup> February 2019 – Purchase/Hire ski equipment, clothing and hoody.

European Health Insurance Card – Check that your son/daughter has a valid EHIC and bring the card to Mr Behan by Friday 8<sup>th</sup> March 2019.

Passport – Check that your son/daughter has a valid passport and bring it to Mr Behan by Friday 8<sup>th</sup> March 2019.

Payment of full balance – Flexible payment plan to be completed by Friday 8<sup>th</sup> March 2019.

If there are any concerns or questions, please contact me on [mbehan@hagleyrc.worcs.sch.uk](mailto:mbehan@hagleyrc.worcs.sch.uk) or 01562 881827. I look forward to seeing you at the Ski Information Evening on Monday 11<sup>th</sup> February 2019.

Kind Regards,

*M J Behan*

Mr Behan  
Head of Physical Education.