

Called as God's family, we strive to achieve our personal best, by living and learning in Christ.

#### Department Mission Statement -:

Computing is the doorway to the future and we know how important it is to ensure our young people can live in the digital world as responsible young people whilst also understanding how computers work. Throughout the curriculum, pupils will learn how to use a variety of software from Excel through to Photoshop, as well as learning the fundamentals of programming. Staring with Block based programming to complete text-based programming. Each year develops on the previous material to give a comprehensive computing education.

#### Key Stage 2

Knowledge Gained	Skills Developed
Pupils Should Have	Pupils Should Have
An understanding of what algorithms are	Used technology purposefully to create digital content (Word, PowerPoint
Know how to keep personal information private	etc.)
Recognise common uses of information technology beyond school	Created simple programs
Understand that algorithms are implemented as programs on	Used technology purposefully to store digital content (save files)
digital devices	Use technology purposefully to retrieve digital content (load files)
Understand that programs execute by following precise and	Debug simple programs
unambiguous instructions	Use logical reasoning to predict the behaviour of simple programs
Know how to use technology respectfully	Use technology purposefully to organise digital content (folders)
• Identify where to go for help and support when they have concerns	Use technology purposefully to manipulate digital content (editing)
about content or who to contact on the internet or in person or	Use technology safely
other online technologies	



Key Stage 3 Knowledge and Skills Requirement (What knowledge and skills do pupils need to gain by the end of year 9?)

Knowledge To Be Built	Skills To Be Developed
<ul> <li>Understand several key algorithms that reflect computational thinking [for example ones for sorting and searching]</li> <li>Learn two or more programming languages, at least one of which is textual, to solve a variety of computational problems;</li> <li>Understand appropriate use of data structures [for example, lists, tables or arrays]; design and develop modular programs that use procedures or functions</li> <li>Understand simple Boolean logic [for example, AND, OR and NOT] and some of its uses in programming; understand how numbers can be represented in binary</li> <li>Understand the hardware and software components that make up computer systems, and how they communicate with one another and with other systems</li> <li>Understand how instructions are stored and executed within a computer system;</li> <li>Understand a range of ways to use technology safely, respectfully, responsibly and securely, including protecting their online identity and privacy; recognise inappropriate content, contact and conduct and know how to report concerns.</li> </ul>	<ul> <li>Design, use and evaluate computational abstractions that model the state and behaviour of real-world problems and physical systems</li> <li>use logical reasoning to compare the utility of alternative algorithms for the same problem</li> <li>create data structures that use procedure/functions</li> <li>carry out simple operations on binary numbers [for example, binary addition, and conversion between binary and decimal]</li> <li>Use technology responsibly</li> <li>Identify a range of ways to report concerns about contact</li> <li>undertake creative projects that involve selecting, using, and combining multiple applications, preferably across a range of devices, to achieve challenging goals including collecting and analysing data and meeting the needs of known users</li> <li>Create, re-use, revise and re-purpose digital artefacts for a given audience, with attention to trustworthiness, design and usability</li> <li>Write programs that accomplish specific goals</li> <li>Use sequence in programs</li> <li>Work with various forms of output</li> <li>Use search technologies effectively</li> <li>Use a variety of software to accomplish given goals</li> <li>Collect information</li> <li>Design and create content</li> <li>Present information</li> </ul>



# Computer Science KS3 – Sequencing of Content, Knowledge and Skills

This document is designed to show how content across KS3 Computer Science implements the National Curriculum for Computing (Sept 2013), this also shows how units of work are sequenced (CS1, CS2, CS3 etc.) so that knowledge and skills are built upon across the whole of the Key Stage.

Content is divided into three strands:

- Computing (computational thinking)
- Digital Literacy (use of computers & software)
- Creative (designing & creating)

• Creative (designing & creating)	1																	
		KS3 Curriculum Content																
	Year 7 1 Lesson/week						Year 8 1.5 Lessons/week					Year 9 2 Lessons/week						
National Curriculum for Computing KS3 Content	CS1 – Introduction to Computing	IT1 – Catholic Life Presentations	IT2 – Spreadsheet Modelling	CS2 – Game Programming Concepts in Scratch	IT3 – E-Safety	IT4 – Data Handling	CS3 – Understanding Computers	IT5 – Website Design	CS4 – Computational Thinking with Flowol	CS5 –Programming Basics in Python	CS6 – Computer Crime & Cyber Security	CS7 – Programming Concepts	CS8 – Micro:bit Programming	IT6 – Graphics Design	CS9 – Networks	IT7 – Sound Editing	IT8 – Games Development	CS IDEA
Design, use and evaluate computational abstractions that model the state and behaviour of real-world problems and physical systems			$\checkmark$	$\checkmark$		$\checkmark$			$\checkmark$				$\checkmark$				$\checkmark$	
Understand several key algorithms that reflect computational thinking [for example, ones for sorting and searching]; use logical reasoning to compare the utility of alternative algorithms for the same problem			$\checkmark$							✓		$\checkmark$						

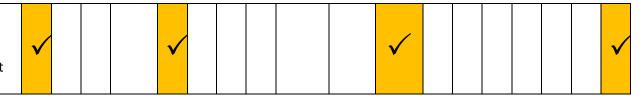
# **Curriculum Plan – Computing Department**



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Use two or more programming languages, at least one of which is textual, to solve a variety of computational problems; make appropriate use of data structures [for example, lists, tables or arrays]; design and develop modular programs that use procedures or functions			$\checkmark$				~		$\checkmark$	~	$\checkmark$				~	
Understand simple Boolean logic [for example, AND, OR and NOT] and some of its uses in circuits and programming; understand how numbers can be represented in binary, and be able to carry out simple operations on binary numbers [for example, binary addition, and conversion between binary and decimal]			$\checkmark$			~										
Understand the hardware and software components that make up computer systems, and how they communicate with one another and with other systems					~	$\checkmark$	~	$\checkmark$			~		~			
Understand how instructions are stored and executed within a computer system; understand how data of various types (including text, sounds and pictures) can be represented and manipulated digitally, in the form of binary digits						~			$\checkmark$	~		$\checkmark$		~		
Undertake creative projects that involve selecting, using, and combining multiple applications, preferably across a range of devices, to achieve challenging goals, including collecting and analysing data and meeting the needs of known user		~			~		~					~		~	~	
Create, re-use, revise and re-purpose digital artefacts for a given audience, with attention to trustworthiness, design and usability	$\checkmark$			$\checkmark$							$\checkmark$	$\checkmark$		$\checkmark$		



Understand a range of ways to use technology safely, respectfully, responsibly and securely, including protecting their online identity and privacy; recognise inappropriate content, contact and conduct and know how to report concerns.





#### Computer Science KS3 to KS4 – Transition & Sequencing of Content, Knowledge and Skills

This document is designed to show how content transfers across from KS3 to KS4 Computer Science GCSE & KS4 Vocational Courses and continues in its implementation of the National Curriculum for Computing (Sept 2013), this also shows how units of work are sequenced (CS1, CS2, CS3 etc.) so that knowledge and skills are built upon across the whole of the curriculum.

- Year 7 1 Hour 15mins per week
- Year 8 2 Hours per week
- Year 9 2 Hours 30mins per week
- GCSE 2 Hours 30mins per week

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	GCSE Computer Science OCR J277							KS4 Vocational IT OCR Creative iMeda J817												
KS3 Content	Fundamentals of algorithms & Computational Thinking	Programming Techniques	Fundamentals of data representation	Systems architecture	Computer networks & components	Cyber security	Relational databases and SQL	Ethical, legal and environmental impacts	Translators, Languages and IDEs	Pre-production skills	Creating digital graphics	User interface designs	Audience needs and purpose	Design principles	Project planning techniques	Data processing and modelling	Modern technologies	Communications	Data threats and cyber security	The wider implications of digital systems
CS1 – Introduction to Computing																		$\checkmark$		
IT1 – Catholic Life Presentations											$\checkmark$		$\checkmark$	$\checkmark$	$\checkmark$					
IT2 – Spreadsheet Modelling			$\checkmark$													$\checkmark$				

### **Curriculum Plan – Computing Department**



CS2 – Game Programming Concepts in Scratch	$\checkmark$	$\checkmark$								$\checkmark$		$\checkmark$							
IT3 – E-Safety						$\checkmark$		$\checkmark$									$\checkmark$		$\checkmark$
IT4 – Data Handling							$\checkmark$								$\checkmark$				
CS3 – Understanding Computers			$\checkmark$	$\checkmark$												$\checkmark$			
IT5 – Website Design		$\checkmark$										$\checkmark$		$\checkmark$					
CS4 – Computational Thinking with Flowol	$\checkmark$														$\checkmark$				
CS5 –Programming Basics in Python	$\checkmark$	$\checkmark$							$\checkmark$										
CS6 – Computer Crime & Cyber Security						$\checkmark$		$\checkmark$										$\checkmark$	$\checkmark$
CS7 – Programming Concepts	$\checkmark$	$\checkmark$							$\checkmark$					$\checkmark$					
CS8 – Micro:bit Programming	$\checkmark$	$\checkmark$		$\checkmark$					$\checkmark$						$\checkmark$				
IT6 – Graphics Design			$\checkmark$								$\checkmark$		$\checkmark$	$\checkmark$					
CS9 – Networks					$\checkmark$			$\checkmark$									$\checkmark$		
IT7 – Sound Editing			$\checkmark$							$\checkmark$			$\checkmark$	$\checkmark$					
IT8 – Games Development	$\checkmark$	$\checkmark$								$\checkmark$		$\checkmark$							
CS iDEA						$\checkmark$		$\checkmark$										$\checkmark$	$\checkmark$

Key Stage 4 Knowledge and Skills Requirement (What knowledge and skills do pupils need to gain by the end of year 11?)



Kn	owledge To Be Built	Sk	ills To Be Developed
0	understand and apply the fundamental principles and concepts of	0	Debug programs that accomplish specific goals
	Computer Science, including abstraction, decomposition, logic,	0	Design and create program
	algorithms, and data representation	0	Design programs that accomplish specific goals
0	Control or simulate physical systems	0	Select a variety of software to accomplish given goals
0	Understand how computer networks can provide multiple services,	0	Select, use and combine internet services
	such as the world wide web	0	Analyse information
0	Appreciate how search results are selected	0	Evaluate information
0	Understand the opportunities computer networks offer for	0	Collect data
	communication	0	Present data
0	understand the impacts of digital technology to the individual and	0	Use logical reasoning to detect and correct errors in programs
	to wider society	0	Use repetition in programs
0	Identify a range of ways to report concerns about content	0	Calculate required storage capacity for a given set of files
0	Recognize acceptable / unacceptable behaviour	0	Calculate file sizes of sound, images and text files
0	think creatively, innovatively, analytically, logically and critically	0	Conversion of any number of the following ranges (Denary, Hexadecimal,
0	understand the components that make up digital systems, and how		binary) to another number base
	they communicate with one another and with other systems	0	Carry out a binary shifting



Key Stage 5 Knowledge and Skills Requirement (What knowledge and skills do pupils need to gain by the end of year 13?)



Curriculun	n Plan			
Year	Scheme of Work	Knowledge Gained (Including How It Builds	Skills Developed (Including How It	Assessment of
Group		on Previous Knowledge Gained)	Builds on Previous Skills Gained)	knowledge and skills
7	Introduction to Computing at Hagley	<ul> <li>How to log into school network</li> <li>How to use email, haggle etc.</li> <li>Able to discuss some design choices.</li> <li>Know the difference between save-As and save</li> <li>Know how to use Copy, Cut, Paste effectively and able to explain the differences</li> <li>Understand how to use peer assessment</li> </ul>	<ul> <li>Used simple skills in the software and explained a few of them</li> <li>Able to explain some of the skills &amp; design choices you have used.</li> <li>Logged onto School Network, Haggle, Email</li> <li>Create folders with suitable names</li> <li>Save files with a suitable name in the correct folder</li> <li>Download files from Haggle and save them with a suitable name in the correct folder</li> <li>Search for information using a search engine</li> <li>Considered appropriate colour schemes</li> <li>Search, download and insert an image into a document or presentation</li> <li>Considered appropriate colour schemes</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 4B at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.



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Digital Literac	<ul> <li>Know how to check the reliability and trustworthiness of a website</li> <li>Know how to avoid copyright issues</li> <li>Identify malware and preventive measures</li> <li>Demonstrate efficient searching criteria.</li> <li>Describe different virus types and how they infect a system</li> <li>Explain the terms malware and hacking</li> <li>Know the key components of a computer system</li> </ul>	<ul> <li>Use Boolean operators to search</li> <li>Describe specific cyber attacks</li> <li>correctly identify trustworthy and untrustworthy websites using set criteria.</li> <li>explain why certain websites are more reliable than others.</li> <li>describe a wide range of threats and security measures.</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 4B at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.
Spreadsheet Modelling	<ul> <li>Understand how a spreadsheet works</li> <li>Learn how to enter text, data and formulae in a spreadsheet</li> <li>Know the purpose of using spreadsheets</li> <li>recognise the difference between data, text and formulae in a computer model</li> </ul>	<ul> <li>use a model to predict an outcome</li> <li>explain how rules govern a model</li> <li>obtain information from a model and check this for plausibility</li> <li>import and export data in appropriate formats</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 4B at the end of each Unit and at least once during the Topic. A 'Teacher



	<ul> <li>and organise these so that the model is fit for purpose</li> <li>know the mathematical symbols +-*/=</li> <li>recognise how to use header and footers</li> <li>understand why using formulae is more efficient</li> </ul>	<ul> <li>understand when to use IT to solve a problem</li> <li>format cells by changing the appearance in at least 3 different ways</li> <li>create graphs and charts that show the information clearly.</li> <li>Merge cells &amp; wrap text correctly</li> <li>Used the functions SUM, AVERAGE, MAX, and MIN</li> <li>Sort &amp; filter data appropriately</li> <li>Created a formula linking data from two worksheets</li> </ul>	Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment
Game Programming Concepts (via Scratch)	<ul> <li>Understanding the Scratch interface</li> <li>how to make simple programs using Scratch</li> <li>key terms (e.g. variables, random numbers)</li> <li>how to save Scratch projects</li> <li>how to draw new sprites and animate these with costumes.</li> <li>Editing existing sprites</li> <li>use the built-in backgrounds in Scratch</li> </ul>	<ul> <li>Create a simple script that animates the sprite automatically</li> <li>Create a script that allows the user to control the movement of the sprite using the arrow keys</li> <li>Combine the different scripts to work together on the same sprite</li> <li>Make the sprite reverse direction</li> <li>Edit the stage using the paint editor facility within Scratch</li> <li>Make the sprite react to the background</li> </ul>	and given an Area for Improvement. Each Unit is graded using the Hagley grading system from SA – 4B at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while



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<ul> <li>condition</li> <li>outco</li> <li>Know outco</li> <li>tool f</li> <li>the co</li> <li>The u</li> </ul>	ept of Boolean logic by combining tions to determine certain omes. ving that a game has different omes according to conditions. or drawing patterns oncept of subroutines ise of strings as variables f Boolean NOT	<ul> <li>Import a new sprite from the ones available within scratch</li> <li>Create and edit new costumes for an existing sprite</li> <li>Create a simple script that moves the sprite automatically</li> <li>Create variables to set the score and the countdown</li> <li>Set a sprite to start in a certain position</li> <li>Save work</li> <li>Delete, resize and draw new sprites</li> <li>Animate a sprite using costumes</li> <li>Control the movement of a sprite using arrow keys</li> <li>Design a maze on the stage</li> <li>Make sprites interact with the background by using colours</li> <li>Make sprites start in a pre-set starting position using coordinates</li> <li>Make objects disappear and reappear in a random position</li> <li>Create variables to set up scoring in the game</li> <li>Make an autonomous sprite chase the sprite controlled by the player</li> <li>Import sprites</li> <li>Edit costumes of sprites given in Scratch</li> <li>Animate sprites using scripts</li> <li>Control the movement of sprites using scripts</li> </ul>	responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.



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	<ul> <li>Create scripts that move sprites around automatically</li> <li>Create interaction between sprites</li> <li>Use coordinates and random numbers to set start position of sprites</li> <li>Use variables and scripts to allow scoring and countdown</li> <li>Use backgrounds built into Scratch</li> <li>Make autonomous sprites</li> <li>The following key terms – variable, operator, IfElse, RepeatUntil</li> <li>How to give the user instructions at the beginning of the game</li> <li>How to use broadcast to start the game</li> <li>Greater Than and Less Than operators</li> <li>Boolean logic as it applies to combining conditions necessary for game outcomes</li> <li>How to combine different conditions using IfElse to govern the game outcome</li> <li>How to animate a sprite using costumes</li> <li>How to control the movement of a sprite using arrow keys</li> </ul>
	How to design a maze on the stage
	How to make sprites interact with     the background by using colours



	<ul> <li>The range of coordinates available on the stage in Scratch</li> <li>How to make sprites start in a pre- set starting position using coordinates</li> </ul>
	<ul> <li>How to make objects disappear and reappear in a random position using</li> </ul>
	coordinates



	Online Safety	online Describe and use strategies to protect their content/images online Understand risks of friending strangers online Recognise when to seek help with online dilemmas Describe and use strategies in situations where they feel uncomfortable or unsafe online Recognise that people they meet online may pretend to be someone else Identify what cyberbullying is Describe situations where they feel cyberbullied Recognise when to seek help in cyberbullying situations Understand how to use social media	•	Identify what personal information is safe to put online How to seek assistance if things go wrong online use strategies in situations where they feel cyberbullied Be a positive bystander in a cyberbullying situation use social media safely	Each Unit is graded using the Hagley grading system from SA – 4B at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are
		Understand how to use social media safely Describe rules for online safety Justification of chat room rules			-
8	Understanding computers	Distinguish between hardware and software Identify input, output and storage devices Name at least five pieces of software Understand what happens at the "Process" stage Explain what main memory is used for	•	Suggest appropriate input and output devices for a given scenario Draw a block diagram of the main components of a computer: input, processor, output & storage Name the three stages in the Fetch Execute Cycle	Each Unit is graded using the Hagley grading system from SA – 5C at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for



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	<ul> <li>Distinguish between main memory and permanent storage devices</li> <li>Define Hz, MHz and GHz and state how these relate to the speed of the processor</li> <li>Understand the difference between RAM and ROM</li> <li>State why all data is represented in binary in a computer</li> <li>Understand that a particular bit pattern may represent, for example, an instruction to do something, a letter, a number or a tiny piece of a graphical image</li> <li>Define a Bit, Byte, Kb, Mb and Gb</li> <li>Look up from a table the bit pattern for a given character</li> <li>State the typical capacities, strengths and weaknesses of different storage devices</li> <li>Describe how 0s and 1s are represented by pits and lands on a CD</li> <li>Name three types of optical storage device</li> </ul>	<ul> <li>Convert integers to binary numbers</li> <li>Convert binary numbers to integers</li> <li>Give examples of alphanumeric characters &amp; special symbols that can be represented in ASCII</li> <li>Show that a bit pattern can represent either a character or a decimal number</li> <li>Add two binary numbers (each less than 7 binary digits)</li> <li>Multiply a binary number by 2</li> <li>Identify a binary number as being odd or even</li> </ul>	Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.
Computational Thinking Algorithms - Flowol	<ul> <li>Know a what a control system is and identify them from everyday life.</li> <li>Understand How and why these systems are used</li> <li>Explain about the impact they have on our lives and employment.</li> <li>Know what an algorithm is</li> </ul>	<ul> <li>write an algorithm as text and develop a graphical coded solution</li> <li>To identify flowchart symbols and their purpose.</li> <li>Use simple flowcharts which use sensors to control a system.</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 5C at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for



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	<ul> <li>Understand why algorithms are used in computing</li> <li>exploring the use of sensors to gather input data &amp; affect outputs.</li> <li>Know the symbols needed for a flowchart.</li> <li>Understand How sensors are used to automate control systems</li> <li>Know That sensors &amp; motors can be combined into control systems.</li> <li>How a control system can operate motors &amp; that this can be combined with inputs from buttons &amp; sensors.</li> <li>Know that control systems carry out boring, monotonous jobs that people often do not like doing.</li> </ul>	<ul> <li>Use a flowchart to control a cot mobile &amp; use inputs (buttons) to turn on/off motors &amp; lights; use a sensor input to turn on/off a nightlight.</li> <li>Create a flowchart to control a set of traffic lights.</li> <li>Use a flowchart to control one side of a car park barrier which uses sensors and motors to control a barrier.</li> <li>Add a 'counting' step to the flowchart to control one side of a car park barrier which uses sensors and motors to control a barrier.</li> </ul>	Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.
Programming Basics - Python	<ul> <li>Learn what Python is and some of the applications it is used for</li> <li>Understand what a syntax error is and how to interpret an error message</li> <li>Know the rules for variable names and use variables in a program</li> <li>Understand the use and value of comments in a program</li> <li>Understand the importance of using correct data types string, integer, float</li> <li>Understand how to use assignment statements correctly</li> <li>Understand and apply the principle of a binary search</li> </ul>	<ul> <li>Run a simple Python program in Interactive mode using the input and print functions</li> <li>Write, save and run a program in Script mode</li> <li>Use comments in code</li> <li>Perform arithmetic using the BIDMAS rule</li> <li>Use the int, float and round functions</li> <li>Write a program involving input, calculation and output</li> <li>Use a while loop in a program</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 5C at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback



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	<ul> <li>Compare the efficiency of a binary search with a linear search</li> <li>Compare alternative algorithms for a given problem</li> <li>Understand how a binary search works</li> <li>Learn to write algorithms in pseudocode</li> <li>Review the difference between syntax errors, run-time errors and logic errors</li> <li>Learn techniques for debugging programs</li> </ul>	<ul> <li>Use an if statement within a while loop</li> <li>Use a function to generate a random number</li> <li>Use a linear search to find a number</li> <li>Use selection statements if, else and elif in a program</li> <li>Use indentation correctly to define a block of code</li> </ul>	from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.
Computer crime & cyber security	<ul> <li>Identify common types of computer crime</li> <li>Look at examples of computer crime on the Internet</li> <li>Learn about different types of email scam</li> <li>Recognise the signs of fraudulent emails</li> <li>Learn about the Computer Misuse Act – which makes certain activities illegal</li> <li>Look at examples of computer misuse</li> <li>Understand what is meant by hacking</li> <li>Understand what is meant by malware</li> <li>Learn ways to protect yourself from malware and hacking</li> <li>Be aware of who might hold personal data about you</li> <li>Discuss the need for various organisations to hold data about you</li> <li>Be aware of the possibility of identity theft</li> </ul>	<ul> <li>Know how to minimise the chance of identity theft</li> <li>Be aware of who might hold personal data about you</li> <li>Know how to minimise the chance of identity theft</li> <li>Learn about the need to dispose of computer equipment in a responsible manner</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 5C at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed.



	<ul> <li>Discuss the need for various organisations to hold data about you</li> <li>Be aware of the possibility of identity theft</li> <li>Learn about some of the common health and safety problems associated with computer use</li> <li>Learn ways of avoiding these problems</li> <li>Learn about Health and Safety law</li> </ul>		Homework is set and marked where necessary with a positive comment and given an Area for Improvement.
Web Design	<ul> <li>Assess the effectiveness of existing website and enhance understanding of what makes a good website.</li> <li>Record, develop and share ideas using templates given.</li> <li>Understand how to create a website by more than one method.</li> <li>Use and recognise HTML code</li> <li>Use diagrams to represent the structure of a website.</li> <li>Decide what information needs to go on website to plan layout.</li> <li>Develop a website using appropriate text, images and table making sure attention is made to purpose and audience.</li> <li>Make and use simple success criteria that ensures fitness for purpose.</li> <li>Gather and use feedback to inform future work.</li> <li>Reflect on their previous work and learning to improve their work.</li> </ul>	<ul> <li>Identify different purposes/uses of websites</li> <li>Explain what makes a good website.</li> <li>Identify key features in websites.</li> <li>create a simple website adding appropriate content.</li> <li>Recognise some common HTML codes and understand how they are used.</li> <li>Create diagram to show web pages and links.</li> <li>Plan structure for homepage.</li> <li>Use web-authorising software to create basic web page structure considering using appropriate colours, text and images within websites.</li> <li>Create and save pages of website, homepage plus two other pages.</li> <li>Save files in web design folder.</li> <li>Add appropriate background colour and text.</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 5C at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary



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			<ul> <li>Add hyperlinks to link web pages together.</li> <li>Add further content - images, text considering technical issues.</li> <li>Devise/improve success criteria to evaluate a website.</li> <li>Evaluate partners website.</li> <li>Create screenshots of website and annotate to explain choices of design and content as well as future improvements</li> </ul>	with a positive comment and given an Area for Improvement.
9	Programming Concepts	<ul> <li>Learn what Python is and some of the applications it is used for</li> <li>Write, save and run a program in Script mode</li> <li>Understand what a syntax error is and how to interpret an error message</li> <li>Know the rules for variable names and use variables in a program</li> <li>Understand the use and value of comments in a program</li> <li>Understand the importance of using correct data types string, integer, float</li> <li>Understand how to use assignment statements correctly</li> <li>Review the difference between syntax errors, run-time errors and logic errors</li> <li>Understand and apply the principle of a binary search with a linear search</li> </ul>	<ul> <li>Run a simple Python program in Interactive mode using the input and print functions</li> <li>Perform arithmetic using the BIDMAS rule</li> <li>Use the int, float and round functions</li> <li>Write a program involving input, calculation and output</li> <li>Use selection statements if, else and elif in a program</li> <li>Use indentation correctly to define a block of code</li> <li>Learn to write algorithms in pseudocode</li> <li>Learn techniques for debugging programs</li> <li>Use a while loop in a program</li> <li>Use an if statement within a while loop</li> </ul>	Each Unit is graded using the Hagley grading system from SA – 6A at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed.



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Micro:bit programming	<ul> <li>Compare alternative algorithms for a given problem</li> <li>Understand how a binary search works</li> <li>Understand the purpose of the Micro:bit and what it can do</li> <li>Create a 5 × 5 image and display it on the Micro:bit</li> <li>Use the Micro:bit to develop understanding of problem solving and application documentation</li> <li>Describe and explain some of the advantages and disadvantages of a scripting editor in comparison with the Blocks Editor</li> </ul>	<ul> <li>Use a function to generate a random number</li> <li>Use a linear search to find a number</li> <li>Test a program</li> <li>Create a Guess the Number game.</li> <li>Use the Micro:bit to develop understanding of creating programs</li> <li>Create a basic application using the Python Editor with Micro:bit</li> <li>Create a more complicated application using the Python Editor with Micro:bit</li> </ul>	Homework is set and marked where necessary with a positive comment and given an Area for Improvement. Each Unit is graded using the Hagley grading system from SA – 6A at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record
	scripting editor in comparison with the		
Graphics Design	<ul> <li>Understand the difference between Vector and Bitmap images</li> </ul>	<ul> <li>Able to use basic functions of graphics software</li> </ul>	marked where necessary with a positive comment and given an Area for Improvement. Each Unit is graded using the Hagley grading



	<ul> <li>understanding of technical considerations to produce effective and efficient digital communications</li> <li>refine and combine different components of text, images from a range of sources</li> <li>Understand the importance of Resolution</li> <li>learn how to change the saturation, brightness and contrast in an image</li> <li>learn the importance of white space in a poster or advertisement</li> </ul>	•	combine and manipulate objects in a graphics package to create an image Crop, Layers and Spot Healing manipulate objects in Photoshop annotate the graphics they have created through the unit Describe tools and techniques they have used	system from SA – 6A at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit. Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.
Networks	<ul> <li>Learn what the Internet and World Wide Web are</li> <li>Learn how web addresses are constructed</li> <li>Learn what a protocol is and why one is needed for data communication</li> <li>Understand how packet switching works</li> <li>Learn what the Domain Name Server (DNS) does</li> </ul>	•	Calculate time taken to download files of different sizes at different bandwidths Be able to give an example of each type of network Identify three different network topologies – bus, ring and star Be able to list advantages and disadvantages of each model	Each Unit is graded using the Hagley grading system from SA – 6A at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit.



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	<ul> <li>Learn the meaning and significance of bandwidth</li> <li>Compare different types of cable, and the relative speeds of data transmission</li> <li>Understand what is meant by buffering and why it is used</li> <li>Understand the difference between LANs and WANs</li> <li>Know what extra hardware is needed for a LAN to operate</li> <li>Understand what constitutes a client-server network</li> <li>Contrast a client-server network with a peer-to-peer network</li> <li>Understand what is meant by cloud computing</li> <li>To identify some of the types of data that need to be kept secure</li> <li>To learn some of the ways in which data is kept secure</li> <li>To learn how unauthorised people can break ciphers and read encrypted data</li> </ul>	•	List the main advantages of cloud computing To use some classical encryption techniques	Students also evaluate their work and record progress, while responding to both verbal and written feedback from both teacher and peer assessment, this is marked on their self- assessment sheets. End of topic tests are set or final pieces of work are teacher assessed. Homework is set and marked where necessary with a positive comment and given an Area for Improvement.
Sound Editing	<ul> <li>Learn about Audience and Purpose for a sound clip</li> <li>Learn about how scripts help plan sound clips</li> <li>Understand the importance of peer assessment and how it improves the final product</li> <li>Know how to evaluate and reflect on the work that has been produced</li> </ul>	• • •	Create a sound file with multiple sound files. Use sound effects Mix sounds together to create a joined-up sound clip Create a script to aid in the creation of a sound clip Create a narration to add depth to the sound clip	Each Unit is graded using the Hagley grading system from SA – 6A at the end of each Unit and at least once during the Topic. A 'Teacher Comment' and 'Area for Improvement' is given at the end of the Unit.



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			Students also evaluate
			their work and record
			progress, while
			responding to both verbal
			and written feedback
			from both teacher and
			peer assessment, this is
			marked on their self-
			assessment sheets.
			End of topic tests are set
			or final pieces of work are
			teacher assessed.
			Homework is set and
			marked where necessary
			with a positive comment
			and given an Area for
			Improvement.
Idea.or	rg Split into 5 section:	<ul> <li>Complete ethics quizzes</li> </ul>	This is a professional
	<ul> <li>Citizen - Digital awareness, safety &amp;</li> </ul>	<ul> <li>Be able to shop safely online and</li> </ul>	qualification and the
	ethics	have good online etiquette	digital equivalent to the
	Worker - Tools & techniques which	<ul> <li>Spot fake news</li> </ul>	Duke of Edinburgh Award.
	are useful in the workplace	<ul> <li>Apply data protection principles</li> </ul>	The Duke of York Award is
	<ul> <li>Maker - Digital creativity &amp; how to</li> </ul>	• Use the internet safely and report	designed so that students
	build & make in the digital world	issues correctly	can complete digital
	Entrepreneur - How to originate ide	• Set up social media accounts with	badges to earn their way
	& bring them to life	good privacy settings	to the Bronze & Silver
	<ul> <li>Gamer - Learn gamification</li> </ul>	Use the cloud to save work	Award.
	techniques & how to make games		
	Learn cyber security techniques and ho	w	
	hackers attack systems		To achieve the Bronze
	Understand the use of data in our daily		Award, learners need to
	lives		earn 250 points at Bronze
			level, including a



<ul> <li>Know how to be a good digital citizen and learn how to manage the ethics behind decision making</li> <li>•</li> </ul>	minimum of 50 points in each of the core categories of the curriculum: Citizen, Worker, Maker and Entrepreneur. To achieve the Silver Award, learners need to earn 400 points at Silver level - please see the Silver Award section on page 31 for more
	information.

# **Curriculum Plan – Computing Department**



GCSE	Component 1 –	1.1.1 Architecture of the CPU	• User management functions, e.g.:	
Computer	Computer Systems	• The purpose of the CPU:	<ul> <li>Allocation of an</li> </ul>	
Science		<ul> <li>The fetch-execute cycle</li> </ul>	account	
		Common CPU components and their	<ul> <li>Access rights</li> </ul>	
		function:	• Security, etc.	
		<ul> <li>ALU (Arithmetic Logic Unit)</li> </ul>	• File management, and the key	
		<ul> <li>CU (Control Unit)</li> </ul>	features, e.g.:	
		o Cache	• Naming	
		<ul> <li>Registers</li> </ul>	<ul> <li>Allocating to folders</li> </ul>	
		Von Neumann architecture:	• Moving files	Use of Exam board
		<ul> <li>MAR (Memory Address Register)</li> </ul>	• Saving, etc.	Assessment Objectives
		<ul> <li>MDR (Memory Data Register)</li> </ul>	<ul> <li>Produce simple diagrams to show:</li> <li>The structure of a</li> </ul>	Continual assessment of
		<ul> <li>Program Counter</li> </ul>	<ul> <li>The structure of a problem</li> </ul>	Classwork/homework
		• Accumulator	<ul> <li>Subsections and their</li> </ul>	using 9-1 grades and
		1.1.2 CPU performance	links to other	marking criteria according
		How common characteristics of CPUs     offect their performance:	subsections	to Hagley's homework
		<ul> <li>affect their performance:</li> <li>Clock speed</li> </ul>	<ul> <li>Complete, write or refine an</li> </ul>	policy.
		<ul> <li>Clock speed</li> <li>Cache size</li> </ul>	algorithm using the techniques	End of topic assessments
		<ul> <li>Number of cores</li> </ul>	listed	throughout course,
		1.1.3 Embedded systems	<ul> <li>Identify syntax/logic errors in code</li> </ul>	Attainment and PPG
		• The purpose and characteristics of	and suggest fixes	grades regularly given
		embedded systems	<ul> <li>Create and use trace tables to</li> </ul>	throughout the course.
		• Examples of embedded systems	follow an algorithm	
		The need for primary storage	<ul> <li>Recognise and use the following</li> </ul>	
		• The difference between RAM and ROM	operators:	
		• The purpose of ROM in a computer	<ul> <li>Comparison operators</li> </ul>	
		system	= Equal to	
		• The purpose of RAM in a computer	!= Not equal to	
		system	Less than	
		Virtual memory	<= Less than or equal to	
		1.2.2 Secondary storage	equal to <ul> <li>&gt; Greater than</li> </ul>	
		The need for secondary storage		



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	<ul> <li>Common types of storage:</li> </ul>	<ul> <li>&gt;= Greater than</li> </ul>	
	<ul> <li>Optical</li> </ul>	or equal to	
	<ul> <li>Magnetic</li> </ul>	<ul> <li>Arithmetic operators</li> </ul>	
Component 2 -	<ul> <li>Solid state</li> </ul>	<ul> <li>+ Addition</li> </ul>	
Computational	Suitable storage devices and storage	<ul> <li>– Subtraction</li> </ul>	
thinking, algorithms	media for a given application	<ul> <li>* Multiplication</li> </ul>	
and programming	• The advantages and disadvantages of	<ul> <li>/ Division</li> </ul>	
	different storage devices and storage	<ul> <li>MOD Modulus</li> </ul>	
	media relating to these characteristics:	<ul> <li>DIV Quotient</li> </ul>	
	<ul> <li>Capacity</li> </ul>	• ^	
	o Speed	Exponentiation	
	<ul> <li>Portability</li> </ul>	(to the power)	
	<ul> <li>Durability</li> </ul>	<ul> <li>Ability to choose suitable data types</li> </ul>	
	<ul> <li>Reliability</li> </ul>	for data in a given scenario	
	o Cost	<ul> <li>Ability to manipulate strings,</li> </ul>	
	1.2.3 Units	including:	
	• The units of data storage:	<ul> <li>Concatenation</li> </ul>	
	o o Bit	<ul> <li>Slicing</li> </ul>	
	<ul> <li>Nibble (4 bits)</li> </ul>	<ul> <li>The use of functions</li> </ul>	
	<ul> <li>Byte (8 bits)</li> </ul>	<ul> <li>The use of procedures</li> </ul>	
	<ul> <li>Kilobyte (1,000 bytes or 1 KB)</li> </ul>	<ul> <li>The use of the following within</li> </ul>	
	<ul> <li>Megabyte (1,000 KB)</li> </ul>	functions and procedures:	
	<ul> <li>Gigabyte (1,000 MB)</li> </ul>	o local	
	<ul> <li>Terabyte (1,000 GB)</li> </ul>	variables/constants	
	<ul> <li>Petabyte (1,000 TB)</li> </ul>	o global	
	How data needs to be converted into a	variables/constants	
	binary format to be processed by a	<ul> <li>arrays (passing and</li> </ul>	
	computer	returning)	
	Data capacity and calculation of data	<ul> <li>Be able to create and use random</li> </ul>	
	capacity requirements	numbers in a program	
	1.2.4 Data storage	• Use of commenting	
	Numbers	<ul> <li>Testing data</li> </ul>	





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The effect of sample rate, duration and	
bit depth on:	
<ul> <li>The playback quality</li> </ul>	
<ul> <li>The size of a sound file</li> </ul>	
1.2.5 Compression	
The need for compression	
Types of compression:	
o Lossy	
o Lossless	
1.3.1 Networks and topologies	
Types of network:	
<ul> <li>LAN (Local Area Network)</li> </ul>	
<ul> <li>WAN (Wide Area Network)</li> </ul>	
Factors that affect the performance of	
networks	
The different roles of computers in a	
client-server and a peer-to peer network	
The hardware needed to connect stand-	
alone computers into a Local Area	
Network:	
<ul> <li>Wireless access points</li> </ul>	
○ Routers	
<ul> <li>Switches</li> </ul>	
<ul> <li>NIC (Network Interface</li> </ul>	
Controller/Card)	
<ul> <li>Transmission media</li> </ul>	
The Internet as a worldwide collection of	
computer networks:	
<ul> <li>DNS (Domain Name Server)</li> </ul>	
<ul> <li>→ Hosting</li> </ul>	
• The Cloud	
<ul> <li>Web servers and clients</li> </ul>	
Star and Mesh network topologies	



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1.3.2 Wired and wireless networks, protocols	
and layers	
Modes of connection:	
<ul> <li>Wired</li> </ul>	
○ Ethernet	
○ Wireless	
○ Wi-Fi	
○ Bluetooth	
Encryption	
IP addressing and MAC addressing	
Standards	
Common protocols including:	
• TCP/IP (Transmission Control	
Protocol/Internet Protocol)	
<ul> <li>HTTP (Hyper Text Transfer Protocol)</li> </ul>	
<ul> <li>HTTPS (Hyper Text Transfer Protocol</li> </ul>	
Secure)	
<ul> <li>FTP (File Transfer Protocol)</li> </ul>	
• POP (Post Office Protocol)	
<ul> <li>IMAP (Internet Message Access</li> </ul>	
Protocol)	
<ul> <li>SMTP (Simple Mail Transfer Protocol)</li> </ul>	
The concept of layers	
1.4.1 Threats to computer systems and	
networks	
Forms of attack:	
<ul> <li>Malware</li> </ul>	
<ul> <li>Social engineering, e.g. phishing,</li> </ul>	
people as the 'weak point'	
• Brute-force attacks	
<ul> <li>Denial of service attacks</li> </ul>	
<ul> <li>Data interception and theft</li> </ul>	
• The concept of SQL injection	



1.4.2 Identifying and preventing	
vulnerabilities	
Common prevention methods:	
<ul> <li>Penetration testing</li> </ul>	
<ul> <li>Anti-malware software</li> </ul>	
<ul> <li>Firewalls</li> </ul>	
<ul> <li>User access levels</li> </ul>	
<ul> <li>Passwords</li> </ul>	
<ul> <li>Encryption</li> </ul>	
<ul> <li>Physical security</li> </ul>	
1.5.1 Operating systems	
The purpose and functionality of	
operating systems:	
<ul> <li>User interface</li> </ul>	
<ul> <li>Memory management and</li> </ul>	
multitasking	
<ul> <li>Peripheral management and</li> </ul>	
drivers	
<ul> <li>User management</li> </ul>	
<ul> <li>File management</li> </ul>	
1.5.2 Utility software	
The purpose and functionality of utility	
software	
Utility system software:	
<ul> <li>Encryption software</li> </ul>	
<ul> <li>Defragmentation</li> </ul>	
<ul> <li>Data compression</li> </ul>	
1.6.1 Ethical, legal, cultural and	
environmental impact	
Impacts of digital technology on wider	
society including:	
• Ethical issues	
<ul> <li>Legal issues</li> </ul>	



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<ul> <li>Cultural issues</li> </ul>	
<ul> <li>Environmental issues</li> </ul>	
<ul> <li>Privacy issues</li> </ul>	
Legislation relevant to Computer Science:	
<ul> <li>The Data Protection Act 2018</li> </ul>	
<ul> <li>Computer Misuse Act 1990</li> </ul>	
<ul> <li>Copyright Designs and Patents Act</li> </ul>	
1988	
<ul> <li>Software licences (i.e. open</li> </ul>	
source and proprietary)	
2.1.1 Computational thinking	
Principles of computational thinking:	
Abstraction	
Decomposition	
Algorithmic thinking	
2.1.2 Designing, creating and refining	
algorithms	
Identify the inputs, processes, and	
outputs for a problem	
Structure diagrams	
Create, interpret, correct, complete, and	
refine algorithms using:	
o Pseudocode	
<ul> <li>Flowcharts</li> </ul>	
<ul> <li>Reference language/high-level</li> </ul>	
programming language	
Identify common errors	
Trace tables	
2.1.3 Searching and sorting algorithms	
Standard searching algorithms:	
<ul> <li>Binary search</li> </ul>	
o Linear search	
Standard sorting algorithms:	



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<ul> <li>Bubble sort</li> </ul>	
<ul> <li>Merge sort</li> </ul>	
<ul> <li>Insertion sort</li> </ul>	
2.2.1 Programming fundamentals	
The use of variables, constants, operators,	
inputs, outputs and assignments	
The use of the three basic programming	
constructs used to control the flow of a	
program:	
o Sequence	
<ul> <li>Selection</li> </ul>	
<ul> <li>Iteration (count- and condition-</li> </ul>	
controlled loops)	
The common arithmetic operators	
The common Boolean operators AND, OR	
and NOT	
2.2.2 Data types	
The use of data types:	
o Integer	
o Real	
o Boolean	
<ul> <li>Character and string</li> </ul>	
<ul> <li>Casting</li> </ul>	
2.2.3 Additional programming techniques	
The use of basic string manipulation	
The use of basic file handling operations:	
o Open	
o Read	
o Write	
o Close	
The use of records to store data	
The use of SQL to search for data	



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<ul> <li>The use of arrays (or equivalent) when solving problems, including both one- dimensional (1D) and two-dimensional arrays (2D)</li> <li>How to use sub programs (functions and procedures) to produce structured code</li> <li>Random number generation</li> <li>2.3.1 Defensive design</li> <li>Defensive design considerations:         <ul> <li>Anticipating misuse</li> <li>Authentication</li> <li>Input validation</li> <li>Maintainability:                 <ul> <li>Use of sub programs</li> <li>Indentation</li> <li>Indentation</li> <li>Commenting</li> </ul> </li> </ul> </li> <li>The purpose of testing</li> </ul>	
<ul> <li>Types of testing:         <ul> <li>Iterative</li> <li>Final/terminal</li> </ul> </li> <li>Identify syntax and logic errors</li> <li>Selecting and using suitable test data:         <ul> <li>Normal</li> </ul> </li> </ul>	
<ul> <li>Boundary <ul> <li>Invalid/Erroneous</li> </ul> </li> <li>Refining algorithms</li> </ul> <li>2.4.1 Boolean logic <ul> <li>Simple logic diagrams using the operators AND, OR and NOT</li> <li>Truth tables</li> </ul> </li>	



Combining Boolean operators using AND,	
OR and NOT	
<ul> <li>Applying logical operators in truth tables</li> </ul>	
to solve problems	
2.5.1 Languages	
<ul> <li>Characteristics and purpose of different</li> </ul>	
levels of programming language:	
<ul> <li>High-level languages</li> </ul>	
<ul> <li>Low-level languages</li> </ul>	
<ul> <li>The purpose of translators</li> </ul>	
• The characteristics of a compiler	
and an interpreter	
2.5.2 The Integrated Development	
Environment (IDE)	
Common tools and facilities available in	
an Integrated Development Environment	
(IDE):	
• Editors	
<ul> <li>Error diagnostics</li> </ul>	
• Run-time environment	
Translators	
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GCSE	Linit R081 · Pro-	$\circ$ The nurnese uses & content for:	interpret client requirements for	
GCSE iMedia	Unit R081: Pre- Production Skills	<ul> <li>The purpose, uses &amp; content for:         <ul> <li>mood boards (e.g. ideas and concepts for a new creative media product development, assisting the generation of ideas)</li> <li>mind maps/spider diagrams (e.g. to show development routes and options for an idea, or component parts and resources needed for a creative media product)</li> <li>visualisation diagrams                 <ul> <li>images</li> <li>graphics</li> <li>logos</li> <li>text</li> <li>storyboards (e.g. for use with video, animation)</li> <li>number of scenes</li> <li>scene content</li> <li>camera angles (e.g. over the shoulder, low angle, aerial)</li> <li>camera movement (e.g. pan, tilt, zoom or using a track and dolly)</li> <li>lighting (e.g. types, direction)</li> <li>sound (e.g. dialogue, sound effects, ambient sound, music)</li> </ul> </li> </ul></li></ul>	<ul> <li>interpret client requirements for pre-production (e.g. purpose, theme, style, genre, content) based on a specific brief (e.g. by client discussion, reviewing a written brief, script or specification)</li> <li>identify timescales for production based on target audience and end user requirements</li> <li>how to conduct and analyse research for a creative digital media product, i.e.:         <ul> <li>using primary sources</li> <li>using secondary sources</li> <li>produce a work plan and production schedule to include:                 <ul> <li>activities</li> <li>workflow</li> <li>timescales</li> <li>nesources</li> <li>gender</li> <li>age</li> <li>ethnicity</li> <li>income</li> <li>location</li> <li>accessibility</li> </ul> </li> </ul></li></ul>	Use of Exam board Assessment Objectives Continual assessment of Classwork/homework using 9-1 grades and marking criteria according to Hagley's homework policy. End of topic assessments throughout course, Attainment and PPG grades regularly given throughout the course.



<ul> <li>o locations (e.g. indoor studio or other room, outdoor)</li> <li>o camera type i.e.</li> <li>still camera</li> <li>video camera</li> <li>vitual camera (e.g. for animations, 3D modelling or computer games)</li> <li>scripts (e.g. for a video production, voiceover, comic bool or computer game)</li> <li>o set or location for the scene</li> <li>o direction (e.g. what happens in the scene, interaction)</li> <li>o sounds (e.g. for actions or events)</li> <li>o camera movement o sounds (e.g. for actions or events)</li> <li>o characters o dialogue (e.g. intonation, loudness, emotion)</li> <li>o formatting and layout.</li> <li>the hardware, techniques and software used for:</li> <li>o digitising paper-based documents</li> </ul>	<ul> <li>use of copyrighted material and intellectual property.</li> <li>create a:</li> <li>mood board</li> <li>mind map/spider diagram</li> <li>visualisation diagram or sketch storyboard</li> <li>analyse a script (e.g. scenes/locations, characters,</li> </ul>
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	<ul> <li>creating electronic pre-production documents</li> <li>the health and safety considerations when creating digital media products (e.g. use of risk assessments, location recces, safe working practices)</li> <li>legislation regarding any assets to be sourced, i.e.:</li> <li>copyright</li> <li>trademarks</li> <li>intellectual property</li> </ul>	<ul> <li>suitable naming conventions (e.g. version control, organisational requirements).</li> <li>review a pre-production document (e.g. for format, style, clarity, suitability of content for the client and target audience)</li> <li>identify areas for improvement in a pre-production document (e.g. colour schemes, content, additional scenes).</li> </ul>
Unit R082: Creating a Digital Graphic	<ul> <li>why digital graphics are used (e.g. to entertain, to inform, to advertise, to promote, to educate)</li> <li>how digital graphics are used (e.g. magazine covers, CD/DVD covers, adverts, web images and graphics, multimedia products, games)</li> <li>types of digital graphics, i.e.: <ul> <li>bitmap/raster</li> <li>vector</li> </ul> </li> <li>file formats, i.e.: <ul> <li>.jpg</li> <li>.png</li> <li>.png</li> <li>.png</li> <li>.pdf</li> </ul> </li> <li>The properties of digital graphics and their suitability for use in creating images, i.e.:</li> </ul>	<ul> <li>interpret client requirements for a digital graphic based on a specific brief (e.g. by client discussion, reviewing a written brief, or specification)</li> <li>understand target audience requirements for a digital graphic</li> <li>produce a work plan for an original graphics creation; to include:         <ul> <li>tasks</li> <li>activities</li> <li>workflow</li> <li>timescales</li> <li>resources</li> <li>milestones</li> <li>contingencies</li> </ul> </li> <li>produce a visualisation diagram for a digital graphic</li> </ul>



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<ul> <li>pixel dimensions</li> <li>dpi resolution</li> <li>quality</li> <li>compression settings</li> <li>how different purposes and audiences influence the design and layout of digital graphics (e.g. the use of colour, composition, white space and styles).</li> <li>how to use version control when creating a digital graphic.</li> <li>review a digital graphic against a specific brief</li> <li>identify areas in a digital graphic for improvement and further development (e.g. cropping, rotating, brightness, contrast, levels, colour adjustment).</li> </ul>	<ul> <li>scanned images, library images, graphics, logos)</li> <li>identify the resources needed to create a digital graphic (e.g. digital camera, internet, scanner, computer system and software).</li> <li>how legislation (e.g. copyright, trademarks, logos, intellectual property use, permissions and implications of use) applies to images used in digital graphics, whether sourced or created.</li> <li>source assets identified for use in a digital graphic, i.e.: <ul> <li>images</li> <li>graphics</li> <li>create assets identified for use in a digital graphic, i.e.:</li> <li>images</li> <li>graphics</li> </ul> </li> <li>ensure the technical compatibility of assets with the final graphic (e.g. pixel dimensions, dpi resolution)</li> <li>create a digital graphic using a range of tools and techniques within the image editing software application (e.g. cropping, rotating, brightness, contrast, colour adjustment)</li> <li>save a digital graphic in a format appropriate to the software being used</li> </ul>	



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Unit R085: Creating a Multipage Website	<ul> <li>the purpose and component features of multipage websites in the public domain</li> <li>the devices used to access web pages i.e.:         <ul> <li>laptops and personal computers</li> <li>mobile devices and smartphones</li> <li>tablets</li> <li>games consoles</li> <li>digital tolevicion</li> </ul> </li> </ul>	<ul> <li>export the digital graphic using appropriate formats and properties for         <ul> <li>print use</li> <li>web use</li> <li>multimedia use.</li> </ul> </li> <li>interpret client requirements for a multipage website (e.g. to inform, entertain, promote or sell products and/or services), based on a specific brief (e.g. by client discussion, reviewing a written brief, or specification)</li> <li>understand target audience</li> </ul>
	<ul> <li>digital television</li> <li>the methods of internet connection i.e.:         <ul> <li>wired broadband</li> <li>wi-fi (e.g. private local area networks, public hotspots)</li> <li>wireless broadband (e.g. 3G, HSDPA, 3GPP, LTE).</li> </ul> </li> <li>review a multipage website against a specific brief</li> <li>identify areas for improvement and further development of a multipage website (e.g. text, graphics, moving</li> </ul>	<ul> <li>understand target audience requirements for a multipage website</li> <li>produce a work plan for the creation of a multipage website, to include:         <ul> <li>tasks</li> <li>activities</li> <li>workflow</li> <li>timescales</li> <li>resources</li> <li>milestones</li> </ul> </li> </ul>
	images, embedded content).	<ul> <li>contingencies</li> <li>create a site map with navigation links</li> <li>produce a visualisation diagram for a web page identifying the house style</li> </ul>



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	<ul> <li>identify the assets needed to create a multipage website (e.g. backgrounds, banners, buttons, shapes, text, fonts)</li> <li>identify the resources needed to create and publish a multipage website (e.g. internet access, web server, domain name, computer system and software)</li> <li>prepare assets for use in web pages</li> <li>create and maintain a test plan to test a multipage website during production.</li> <li>how legislation (e.g. copyright, trademarks, intellectual property use, permissions and implications of use) applies to assets used in multipage websites (e.g. images, graphics, corporate logos, music and video clips), whether sourced or created.</li> <li>create suitable folder structures to organise and save web pages and asset files using appropriate naming conventions</li> <li>source and import assets (e.g.</li> </ul>	
	<ul><li>graphics, image, texture, sound,</li><li>video, animation, text)</li><li>create a suitable master page as a</li></ul>	
	template for a multipage website	



		<ul> <li>use a range of tools and techniques in web authoring software to create a multipage website</li> </ul>
		<ul> <li>insert assets into web pages to create planned layouts (e.g. text, lists, tables, graphics, moving images, embedded content)</li> </ul>
		<ul> <li>create a navigation system (e.g. using a navigation bar, buttons, hyperlinks)</li> </ul>
		<ul> <li>save a multipage website in a format appropriate to the software being used</li> </ul>
		<ul> <li>publish a multipage website to a location appropriate to client requirements.</li> </ul>
		<ul> <li>how to use version control when creating multipage websites</li> </ul>
Unit R089: Creating a Video Sequence	<ul> <li>the sectors and uses of digital video products, i.e.:         <ul> <li>commercial contexts (e.g. public information films, multimedia products, advertising)</li> <li>entertainment (e.g. film, television, websites, computer games)</li> <li>business (e.g. information, promotion) education (e.g. tutorials)</li> </ul> </li> <li>video file formats, i.e.:         <ul> <li>avi</li> </ul> </li> </ul>	<ul> <li>produce a work plan for a digital sound sequence to include:         <ul> <li>video footage recording tasks</li> <li>post-production tasks</li> <li>activities</li> <li>resources</li> <li>timescales</li> <li>workflow</li> <li>resources</li> <li>milestones</li> <li>contingencies</li> </ul> </li> <li>produce a storyboard to include:</li> </ul>
	o mp4	o angles



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<ul> <li>wmv</li> <li>mov</li> <li>flv</li> <li>the properties of digital vi</li> <li>resolution (e.g. 57 1440)</li> <li>format (e.g. PAL, N aspect ratio (e.g. 4</li> <li>interpret client requireme video sequence (e.g. journ documentary, film teaser a specific brief (e.g. by clie reviewing a written brief,</li> <li>understand target audie requirements for a digit sequence</li> <li>identify appropriate equip software to be used in the sequence (e.g. Camera typ tripods, software applicati equipment).</li> <li>how legislation (e.g. copyr trademarks, intellectual pi permissions and implicatio applies to the use of video whether sourced or record</li> <li>how to use version controi digital video sequences</li> <li>considerations when expon file formats and file sizes ( compression, optimisation rate, compatibility).</li> </ul>	76, 640, 720,       o       angles         0       sequence         NTSC, HD)       0       timings for each shot         4:3, 16:9).       •       use a range of camera techniques         to record original digital video       footage, i.e.:       •         trailer) based on       •       camera shots (e.g. long, medium, close-up)         or specification)       •       camera movement (e.g. pan/tilt, tracking, dolly)         ence       •       changing camera settings lighting         edigital video       •       changing camera shots         penent and       e source additional footage and other assets (e.g. static frames and graphics, motion graphics, background music, narrated voiceover) for use in a digital video sequence         right, roperty use, ons of use)       •       identify appropriate original recorded footage and assets into video sequence         •       identify appropriate original recorded footage and assets into video editing software recognising any limitations of the software         use software features to produce, edit and onbare a video requence       •



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		<ul> <li>review a digital video sequence against a specific brief</li> <li>identify areas for improvement and further development of a digital video sequence.</li> </ul>	<ul> <li>tracks, layering with multiple tracks, sound editing, adding transitions, titles and credits)</li> <li>save a digital video sequence file in a high-quality format appropriate to the software being used</li> <li>export a digital video sequence in a file format appropriate to client requirements (e.gavi, .mp4, .wmv, .flv, .3GP).</li> </ul>
A - Level	Computer systems	The Arithmetic and Logic Unit; ALU, Control	Represent positive integers in
Computer	(Component 01)	Unit and Registers	binary.
Science		• (Program Counter; PC, Accumulator; ACC,	Use of sign and magnitude and
		Memory Address Register; MAR, Memory	two's complement to represent
		Data Register; MDR, Current Instruction	negative numbers in binary. Use of Exam board
		<ul><li>Register; CIR).</li><li>Buses: data, address and control: how this</li></ul>	<ul> <li>Addition and subtraction of binary integers.</li> <li>Assessment Objectives Continual assessment of</li> </ul>
		<ul> <li>Buses, data, address and control, now this relates to assembly language programs.</li> </ul>	<ul> <li>integers.</li> <li>Represent positive integers in</li> <li>Classwork/homework</li> </ul>
		<ul> <li>The Fetch-Decode-Execute Cycle,</li> </ul>	hexadecimal.
		including its effects on registers.	Convert positive integers between marking criteria according
		• The factors affecting the performance of	binary hexadecimal and denary. to Hagley's homework
		the CPU:	Representation and normalisation policy.
		<ul> <li>clock speed</li> <li>number of correct</li> </ul>	of floating-point numbers in binary. End of topic assessments
		<ul> <li>number of cores</li> <li>cache</li> </ul>	Floating point arithmetic, positive throughout course,     and negative numbers, addition and Attainment and PPG
		<ul> <li>The use of pipelining in a processor to</li> </ul>	and negative numbers, addition and Attainment and PPG grades regularly given
		improve efficiency.	Bitwise manipulation and masks:     throughout the course.
		Von Neumann, Harvard and	shifts, combining with AND, OR, and
		contemporary processor architecture.	XOR.
		• The differences between and uses of CISC	
		and RISC processors.	





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	Virtual machines, any instance where software is used to take on the function of a machine, including executing intermediate code or running an operating system within another	<ul> <li>The logic associated with D type flip flops, half and full adders.</li> </ul>	
•			
•	Open source vs closed source		
•			
	assemblers. Stages of compilation o lexical analysis o syntax analysis o code generation o optimisation		
	different methodologies and when they might be used.		
•	Writing and following algorithms.		
•	Need for and characteristics of a variety		
	of programming paradigms		



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Procedural languages, event driven, visual	
and mark up	
Assembly language (including following	
and writing simple programs with the	
Little Man Computer instruction set).	
Modes of addressing memory	
immediate	
direct	
indirect	
indexed	
Object-oriented languages with an	
understanding of:	
o classes	
○ objects	
<ul> <li>methods</li> </ul>	
o attributes	
o inheritance	
<ul> <li>encapsulation</li> </ul>	
o polymorphism.	
Lossy vs Lossless compression.	
Run length encoding and dictionary	
coding for lossless compression.	
Symmetric and asymmetric encryption.	
Different uses of hashing.	
Relational database	
flat file	
primary key	
foreign key	
secondary key	
entity relationship modelling	
normalisation	
indexing	



<ul> <li>Methods of capturing, selecting,</li> </ul>	
managing and exchanging data.	
Normalisation to 3NF	
• SQL	
Referential integrity	
Transaction processing	
ACID (Atomicity, Consistency, Isolation,	
Durability)	
record locking	
redundancy	
Characteristics of networks and the	
importance of protocols and standards.	
The internet structure:	
• • The TCP/IP Stack.	
• • DNS	
• Protocol layering.	
• LANs and WANs.	
<ul> <li>Packet and circuit switching.</li> </ul>	
<ul> <li>Network security and threats, use of:</li> </ul>	
• firewalls	
proxies	
encryption.	
Network hardware	
Client-server and peer to peer	
HTML	
• CSS	
JavaScript.	
Search engine indexing.	
PageRank algorithm.	
Server and client-side processing.	
Primitive data types	
o Integer	



			•
	<ul> <li>real/floating point</li> <li>character</li> <li>string</li> <li>Boolean.</li> <li>The Data Protection Act 1998.</li> <li>The Computer Misuse Act 1990</li> <li>The Copyright Design and Patents Act 1988</li> <li>The Regulation of Investigatory Powers Act 2000.</li> <li>The individual moral, social, ethical and cultural opportunities and risks of digital technology:         <ul> <li>Computers in the workforce.</li> <li>Automated decision making.</li> <li>Artificial intelligence.</li> <li>Environmental effects.</li> <li>Censorship and the Internet.</li> <li>Monitor behaviour.</li> <li>Analyse personal information.</li> <li>Piracy and offensive communications.</li> <li>Layout, colour paradigms and character sets.</li> </ul> </li> </ul>		
Algorithms and programming (Component 02)	<ul> <li>The nature of abstraction</li> <li>The need for abstraction</li> <li>The differences between an abstraction and reality</li> <li>Devise an abstract model for a variety of situations. (pseudocode &amp; flowcharts)</li> <li>Identify the inputs and outputs for a given situation.</li> </ul>	<ul> <li>Programming constructs: sequence, iteration, branching, counts.</li> <li>Recursion, how it can be used and compares to an iterative approach.</li> <li>Global and local variables.</li> <li>Constants</li> <li>Mathematical Operators:         <ul> <li>+</li> <li>-</li> </ul> </li> </ul>	



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<ul> <li>Determine the preconditions for devising a solution to a problem.</li> <li>The nature, benefits and drawbacks of caching.</li> <li>The need for reusable program components. (modules)</li> <li>Identify the components of a problem</li> <li>Identify the components of a solution to a problem</li> <li>Determine the order of the steps needed to solve a problem.</li> <li>Identify sub-procedures necessary to solve a problem.</li> <li>Identify the points in a solution where a decision must be taken.</li> <li>Determine the logical conditions that affect the outcome of a decision.</li> <li>Determine how decisions affect flow through a program.</li> <li>Determine the parts of a problem that can be tackled at the same time</li> <li>Outline the benefits and trade-offs that</li> </ul>	<ul> <li>*</li> <li>/</li> <li>=</li> <li>==</li> <li>&gt;</li> <li>&gt;=</li> <li></li> <li>&gt;=</li> <li></li> <li>&gt;=</li> <li></li> <li></li></ul>
<ul> <li>to solve a problem.</li> <li>Identify sub-procedures necessary to solve a problem.</li> <li>Identify the points in a solution where a decision must be taken.</li> <li>Determine the logical conditions that affect the outcome of a decision.</li> <li>Determine how decisions affect flow through a program.</li> <li>Determine the parts of a problem that can be tackled at the same time</li> </ul>	<ul> <li>AND</li> <li>OR</li> <li>NOT</li> <li>XOR</li> <li>Modularity, functions and procedures, parameter passing by value and by reference.</li> <li>Use of an IDE to develop/debug a program.</li> <li>Self-documenting identifiers, annotation and commenting</li> </ul>



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	<ul> <li>Analysis and design of algorithms for a given situation</li> <li>The suitability of different algorithms for a given task and data set, in terms of execution time and space.</li> </ul>	<ul> <li>linear</li> <li>polynomial</li> <li>exponential</li> <li>logarithmic complexity</li> <li>Comparison of the complexity of algorithms</li> <li>Algorithms for the main data structures         <ul> <li>stacks</li> <li>queues</li> <li>trees</li> <li>linked lists</li> <li>depth-first (post-order)</li> <li>breadth-first traversal</li> </ul> </li> <li>Standard algorithms:         <ul> <li>bubble sort</li> <li>insertion sort</li> <li>merge sort</li> <li>quick sort</li> <li>Dijkstra's shortest path algorithm</li> <li>A* algorithm</li> </ul> </li> </ul>	~
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Programming Project (Component 03)	<ul> <li>Describe and justify the features that make the problem solvable by computational methods.</li> <li>Explain why the problem is amenable to a computational approach.</li> <li>Identify and describe those who will have an interest in the solution explaining how the solution is appropriate to their needs</li> </ul>	<ul> <li>Specify and justify the solution requirements including hardware and software configuration (if appropriate).</li> <li>Identify and justify measurable success criteria for the proposed solution.</li> <li>Break down the problem into</li> </ul>	



<ul> <li>persona that describes the target end user).</li> <li>Research the problem and solutions to similar problems to identify and justify suitable approaches to a solution. (feasibility study)</li> <li>Describe the essential features of a computational solution explaining these choices.</li> <li>Explain the limitations of the proposed solution.</li> <li>Provide annotated evidence of each stage of the iterative development process justifying any decision made.</li> <li>Provide annotated evidence for testing at each stage justifying the reason for the test.</li> <li>Provide annotated evidence of any remedial actions taken justifying the decision made.</li> <li>Provide annotated evidence of testing the solution of robustness at the end of the development process.</li> <li>Provide annotated evidence of usability testing (user feedback).</li> <li>Use the test evidence from the development and post development process to evaluate the solution against the success criteria from the analysis.</li> </ul>	<ul> <li>choices and any necessary validation.</li> <li>Identify the test data to be used during the iterative development and post development phases and justify the choice of this test data.</li> </ul>



		<ul> <li>Provide annotated evidence of the</li> </ul>		
		usability features from the design,		
		commenting on their effectiveness.		
		<ul> <li>Discuss the maintainability of the</li> </ul>		
		solution.		
		• Discuss potential further development of		
		the solution.		
A - Level	Unit 1 –	input devices	• interpersonal skills (i.e. eye contact,	Use of Exam board
IT	Fundamentals of IT	output devices	body language)	Assessment Objectives
		<ul> <li>communications devices</li> </ul>	<ul> <li>questioning techniques</li> </ul>	Continual assessment of
		<ul> <li>benefits (e.g. integrated devices make</li> </ul>	• verbal (i.e. meetings, telephone,	Classwork/homework
		portable devices simpler to use)	group discussions)	using A*- E grades and
		• limitations (e.g. voice recognition performs	• written (i.e. reports, letters, emails,	marking criteria according
		poorly in noisy environments)	social networking)	to Hagley's homework
		• uses (e.g. membrane keyboard could be	<ul> <li>non-verbal (i.e. body language)</li> </ul>	policy.
		used in harsh physical environments)	• barriers (i.e. language, distraction,	End of topic assessments
		• processors	noise, lack of concentration)	throughout course,
		motherboards	• appropriate use of language (i.e.	Attainment and PPG
		• storage (i.e. hard drive, solid state, flash,	formal, informal, technical, non-	grades regularly given
		internal, removable, SAS, SCSI, portable,	technical)	throughout the course.
		Cloud)	<ul> <li>presentation software</li> </ul>	C
		• ports (i.e. USB, Firewire, SATA, Network,	word processing	
		Fibre Channel)	• email	
		• memory (i.e. RAM, ROM, cache)	• web	
		•expansion cards (i.e. sound, network,	blogs/vlogs	
		graphics, storage controller, fibre channel)	instant messaging	
		•power supplies	• use	
		• characteristics	<ul> <li>self-motivation</li> </ul>	
		•purpose	leadership	
		•desktop/server	• respect	
		•tablet/hybrid	dependability	
		•smartphone	punctuality	
			problem solving	



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•embedded system/Internet of Things (e.g.	<ul> <li>determination</li> </ul>	
cars, home appliances, etc.)	<ul> <li>independence</li> </ul>	
<ul> <li>mainframe</li> </ul>	<ul> <li>time management</li> </ul>	
●quantum	<ul> <li>team working</li> </ul>	
<ul> <li>uses (e.g. tablet device can be used when</li> </ul>	<ul> <li>written numerical and verbal skills</li> </ul>	
travelling due to physical properties)	<ul> <li>planning and organisation skills</li> </ul>	
•benefits (e.g. desktop computer can have a	<ul> <li>dress (i.e. appropriate clothing</li> </ul>	
large screen which can improve productivity)	depending on situation)	
<ul> <li>limitations (e.g. mainframes can be</li> </ul>	<ul> <li>presentation (i.e. personal grooming,</li> </ul>	
expensive to purchase and maintain)	appearance etc.)	
•copper	<ul> <li>attitude (i.e. can-do attitude,</li> </ul>	
•fibre	responsive)	
•wireless technologies (i.e. Bluetooth, Wi-Fi,		
microwave, infrared, laser, Satellite, GSM,		
3G/4Gand future technologies)		
•characteristics		
•purpose		
●hub		
•switch		
•router		
•modem		
<ul> <li>wireless access point</li> </ul>		
•combined/hybrid devices		
• characteristics		
•purpose and use		
<ul> <li>identifying hardware faults</li> </ul>		
•troubleshooting tools		
<ul> <li>documentation/fault management</li> </ul>		
•bit, nibble, byte		
•metric (i.e. kilo, mega, giga, tera, peta)		
<ul> <li>binary (i.e. kibi, mebi, gibi, tebi, pebi)</li> </ul>		



<ul> <li>comparison in sizes between metric and binary measurements. e.g. 1 kilobyte = 1000 bytes vs1024 bytes</li> <li>binary</li> <li>decimal</li> <li>hexadecimal</li> <li>converting between binary, decimal and hexadecimal</li> <li>open source</li> <li>closed source</li> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>enware</li> <li>enwared</li> <li>entracteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> <li>SVMS</li> </ul>	·	· · · · · · · · · · · · · · · · · · ·	~
bytes vs1024 bytes +Dinary elecimal +Dexadecimal converting between binary, decimal and hexadecimal open source closed source off the shelf bespoke shareware freeware embedded characteristics use productivity software (i.e. word processor, spreadsheet, database, email) development tools (i.e. compiler, debugger, translator, integrated design environment) business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare) purpose advantages and disadvantages single user/multirocessor off the shelf/open source/bespoke Functions Benefits and limitations		<ul> <li>comparison in sizes between metric and</li> </ul>	
<ul> <li>binary</li> <li>decimal</li> <li>hexadecimal</li> <li>converting between binary, decimal and</li> <li>hexadecimal</li> <li>open source</li> <li>closed source</li> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. Mis, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		binary measurements. e.g. 1 kilobyte = 1000	
<ul> <li>decimal</li> <li>hexadecimal</li> <li>converting between binary, decimal and</li> <li>hexadecimal</li> <li>open source</li> <li>closed source</li> <li>closed source</li> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>rfeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translote, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		bytes vs1024 bytes	
<ul> <li>hexadecimal</li> <li>converting between binary, decimal and hexadecimal</li> <li>open source</li> <li>closed source</li> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>freeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		•binary	
<ul> <li>converting between binary, decimal and hexadecimal</li> <li>open Source</li> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>freeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAP/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single user/mu</li></ul>		•decimal	
hexadecimal  open source closed source off the shelf bespoke shareware freeware embedded characteristics use productivity software (i.e. word processor, spreadsheet, database, email) development tools (i.e. compiler, debugger, translator, integrated design environment) business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare) purpose advantages and disadvantages single user/multiuser single processor/multiprocessor off the shelf/open source/bespoke Functions Benefits and limitations		hexadecimal	
<ul> <li>open source</li> <li>closed source</li> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>freeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>pupropose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single user/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		<ul> <li>converting between binary, decimal and</li> </ul>	
<ul> <li>closed source</li> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>freeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		hexadecimal	
<ul> <li>off the shelf</li> <li>bespoke</li> <li>shareware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		• open source	
<ul> <li>bespoke</li> <li>shareware</li> <li>freeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		closed source	
<ul> <li>shareware</li> <li>freeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		• off the shelf	
<ul> <li>freeware</li> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		• bespoke	
<ul> <li>embedded</li> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		• shareware	
<ul> <li>characteristics</li> <li>use</li> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		• freeware	
<ul> <li>• use</li> <li>• productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>• development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>• business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>• purpose</li> <li>• advantages and disadvantages</li> <li>• single user/multiuser</li> <li>• single processor/multiprocessor</li> <li>• off the shelf/open source/bespoke</li> <li>• Functions</li> <li>• Benefits and limitations</li> </ul>		• embedded	
<ul> <li>productivity software (i.e. word processor, spreadsheet, database, email)</li> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		characteristics	
spreadsheet, database, email)  development tools (i.e. compiler, debugger, translator, integrated design environment)  business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)  purpose  advantages and disadvantages  single user/multiuser  single processor/multiprocessor  off the shelf/open source/bespoke  Functions  Benefits and limitations		• use	
<ul> <li>development tools (i.e. compiler, debugger, translator, integrated design environment)</li> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		<ul> <li>productivity software (i.e. word processor,</li> </ul>	
translator, integrated design environment) <ul> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>aingle user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		spreadsheet, database, email)	
<ul> <li>business software (i.e. MIS, multimedia, collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare)</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		<ul> <li>development tools (i.e. compiler, debugger,</li> </ul>	
collaboration, project management, manufacturing, CAD/CAM, publishing, expert systems, healthcare) • purpose • advantages and disadvantages • single user/multiuser • single processor/multiprocessor • off the shelf/open source/bespoke • Functions • Benefits and limitations		translator, integrated design environment)	
manufacturing, CAD/CAM, publishing, expert systems, healthcare) • purpose • advantages and disadvantages • single user/multiuser • single processor/multiprocessor • off the shelf/open source/bespoke • Functions • Benefits and limitations		<ul> <li>business software (i.e. MIS, multimedia,</li> </ul>	
systems, healthcare)  purpose advantages and disadvantages single user/multiuser single processor/multiprocessor off the shelf/open source/bespoke Functions Benefits and limitations		collaboration, project management,	
<ul> <li>purpose</li> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		manufacturing, CAD/CAM, publishing, expert	
<ul> <li>advantages and disadvantages</li> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		systems, healthcare)	
<ul> <li>single user/multiuser</li> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		• purpose	
<ul> <li>single processor/multiprocessor</li> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		<ul> <li>advantages and disadvantages</li> </ul>	
<ul> <li>off the shelf/open source/bespoke</li> <li>Functions</li> <li>Benefits and limitations</li> </ul>		<ul> <li>single user/multiuser</li> </ul>	
Functions     Benefits and limitations		<ul> <li>single processor/multiprocessor</li> </ul>	
Benefits and limitations		<ul> <li>off the shelf/open source/bespoke</li> </ul>	
		• Functions	
● SMS		Benefits and limitations	
		•SMS	



•email
•messaging software
<ul> <li>social networking/social media</li> </ul>
•VoIP
•personal assistants (e.g. Siri, Cortana)
•teleconference
•video conference
•cellular/satellite
<ul> <li>instant messaging</li> </ul>
• characteristics
•purpose
<ul> <li>advantages and disadvantages</li> </ul>
•common faults (i.e. unexpected software
behaviour, software freeze, unexpected
rebooting)
<ul> <li>troubleshooting tools to investigate a</li> </ul>
problem (i.e. Logs, installable tools, baselines)
<ul> <li>documentation (i.e. types of documentation)</li> </ul>
•popular protocols
<ul> <li>IP (Internet Protocol)</li> </ul>
<ul> <li>TCP (Transmission Control Protocol)</li> </ul>
<ul> <li>UDP (User Data Protocol)</li> </ul>
<ul> <li>SMTP (Simple Mail Transfer Protocol)</li> </ul>
<ul> <li>FTP (File Transfer Protocol)</li> </ul>
<ul> <li>HTTP (Hyper Text Transfer Protocol)</li> </ul>
<ul> <li>SNMP (Simple Network Management</li> </ul>
Protocol)
<ul> <li>ICMP (Internet Control Message</li> </ul>
Protocol)
• POP (Post Office Protocol)
• features
• purpose
common usage scenarios



	*
• file/print	
application	
database	
• web	
• mail	
hypervisor	
• server	
• client	
storage	
• cloud	
• hybrid	
<ul> <li>benefits and limitations</li> </ul>	
peer to peer	
client server (i.e. DNS)	
<ul> <li>bus/star/ring/mesh</li> </ul>	
<ul> <li>addressing (i.e. default gateway, IP address,</li> </ul>	
subnet mask)	
<ul> <li>diagrammatical representation</li> </ul>	
<ul> <li>linking to given context</li> </ul>	
<ul> <li>LAN (i.e. Ethernet, Token Ring)</li> </ul>	
WAN (i.e. ADSL, leased line, ISDN)	
• MAN	
<ul> <li>voice (i.e. PSTN, cellular)</li> </ul>	
<ul> <li>satellite (i.e. voice, data)</li> </ul>	
characteristics	
• purpose	
<ul> <li>MIS (Management Information System)</li> </ul>	
<ul> <li>CRM (Customer Relationship Management)</li> </ul>	
<ul> <li>SOP (Sales Ordering Process, Standard</li> </ul>	
Operating Procedures)	
helpdesk	
• purpose	
<ul> <li>benefits and limitations</li> </ul>	



Network manager	
IT technician	
Programmer	
Web designer	
Animator	
Key skills required for each (i.e. technical	
and non-technical)	
whistle blowing	
<ul> <li>disability/gender/sexuality discrimination</li> </ul>	
•use of information	
•codes of practice	
•staying safe online	
•bias	
•security of information	
•health and safety	
•disaster planning and recovery	
•organisational policies (i.e. acceptable use	
policy, code of conduct, etc.)	
•change management	
•scale of change:	
<ul> <li>drivers (i.e. change in business</li> </ul>	
practice, legislation, competition)	
<ul> <li>needs (i.e. improved networking,</li> </ul>	
remote access for employees)	
phishing	
hacking	
• virus	
• Trojan	
interception	
eavesdropping	
data theft	
social engineering	
locks	



		• biometrics		
		• RFID		
		• tokens		
		<ul> <li>privacy screens</li> </ul>		
		<ul> <li>shredding</li> </ul>		
		<ul> <li>characteristics</li> </ul>		
		• anti-virus		
		• firewalls		
		<ul> <li>anti-spyware</li> </ul>		
		<ul> <li>username/passwords</li> </ul>		
		• permissions		
		<ul> <li>encryption</li> </ul>		
		<ul> <li>characteristics</li> </ul>		
		<ul> <li>legislation</li> </ul>		
		<ul> <li>overwrite data</li> </ul>		
		<ul> <li>electromagnetic wipe</li> </ul>		
		<ul> <li>physical destruction</li> </ul>		
Unit	t 2 – Global	<ul> <li>categories of holders (individual citizens,</li> </ul>	<ul> <li>characteristics (e.g. valid, bias,</li> </ul>	
info	ormation	businesses, educational institutions,	reliable, comparable)	
syst	tems	governments, charities, healthcare services	<ul> <li>importance of good quality</li> </ul>	
		and community organisations)	information to stakeholders (e.g.	
		<ul> <li>location (e.g. developing country, developed</li> </ul>	innovation, agility, improved strategic	
		country, urban, rural, home, workplace)	decision making and focus)	
		<ul> <li>comparison of technologies available and</li> </ul>	<ul> <li>consequences of poor-quality</li> </ul>	
		access issues across the global divide (e.g.	information on stakeholders (e.g.	
		between developed and developing	misinformation, reputational damage)	
		countries)	<ul> <li>collecting, storing and retrieving (e.g.</li> </ul>	
		<ul> <li>paper (e.g. forms, handwritten notes, maps,</li> </ul>	adding a new member to a cycling club	
		telephone directories)	membership database)	
		<ul> <li>optical media (e.g. CD and DVD)</li> </ul>	<ul> <li>manipulating and processing (e.g.</li> </ul>	
		<ul> <li>magnetic media (e.g. magnetic hard drives</li> </ul>	producing a graph from a table of data)	
		and tapes)	<ul> <li>analysing (e.g. looking for patterns in</li> </ul>	
			annual rainfall in an area)	



<ul> <li>solid state media (e.g. SSD hard drives, memory cards)</li> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>handheld device (e.g. small tablet, smart phone, wearable device, eBook readers)</li> <li>portable devices (e.g. laptop, large tablet)</li> <li>fixed devices (e.g. database server, data centre, cloud storage devices)</li> <li>characteristics</li> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. public, open access)</li> <li>intranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared access)</li> <li>location dependent (e.g. to search for</li> </ul>			Ť
<ul> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>handheld device (e.g. small tablet, smart phone, wearable device, eBook readers)</li> <li>portable devices (e.g. alaptop, large tablet)</li> <li>fixed devices (e.g. database server, data centre, cloud storage devices)</li> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. public, open access)</li> <li>extramet (e.g. private, close daccess)</li> <li>extramet (e.g. private, close daccess)</li> <li>extramet (e.g. private, part shared</li> </ul>	<ul> <li>solid state media (e.g. SSD hard drives,</li> </ul>		
<ul> <li>purpose</li> <li>advantages and disadvantages</li> <li>handheld device (e.g. small tablet, smart phone, wearable device, eBook readers)</li> <li>portable devices (e.g. laptop, large tablet)</li> <li>fixed devices (e.g. dastop computer, smart TV, games consoles)</li> <li>shared devices (e.g. database server, data centre, cloud storage devices)</li> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. public, open access)</li> <li>characteristics (e.g. public, open access)</li> <li>o internet (e.g. private, dosed access)</li> <li>o internet (e.g. private, dosed access)</li> <li>extranet (e.g. private, closed access)</li> <li>extranet (e.g. private, dosed access)</li> <li>extranet (e.g. private, dased access)</li> <li>extranet (e.g. private, dased access)</li> <li>extranet (e.g. private, part shared</li> </ul>		on an encrypted hard drive)	
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<ul> <li>handheld device (e.g. small tablet, smart phone, wearable device, eBook readers)</li> <li>oprtable devices (e.g. laptop, large tablet)</li> <li>fixed devices (e.g. desktop computer, smart TV, games consoles)</li> <li>shared devices (e.g. database server, data centre, cloud storage devices)</li> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. private, closed access)</li> <li>intranet (e.g. private, closed access)</li> <li>intranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul>	• purpose	school report to a parent)	
phone, wearable device, eBook readers)associated with keeping sensitive• portable devices (e.g. laptop, large tablet)information secure)• fixed devices (e.g. database server, data centre, cloud storage devices)• data-raw, unorganised facts that needs to be processed information-data which is processed, organised and structured into a meaningful context.• characteristics• communication (e.g. to send an email to a relation living overseas)• advantages and disadvantages • an etwork of interconnected networks, spanning the world• education and training (e.g. by a student to check their current grades on a hand-written feedback sheet from their teacher)• type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)• entertainment (e.g. to read a film review in a magazine)• types of networks that use wws software: • internet (e.g. private, closed acces) • intranet (e.g. private, closed acces) • extranet (e.g. private, closed acces) • extranet (e.g. private, part shared• extranet (e.g. private, part shared • oliternet (e.g. private, part shared• extranet (e.g. private, part shared • oliternet (e.g. private, part shared• extranet (e.g. private, part shared • oliternet (e.g. private, part shared• extranet (e.g. private, part shared• extranet (e.g. private, part shared • oliternet (e.g. private, part shared• extranet (e.g. private, part shared• extranet (e.g. private, part shared• extranet (e.g. private, part shared• online	<ul> <li>advantages and disadvantages</li> </ul>	<ul> <li>impact on individuals and</li> </ul>	
<ul> <li>portable devices (e.g. laptop, large tablet)</li> <li>fixed devices (e.g. desktop computer, smart TV, games consoles)</li> <li>shared devices (e.g. database server, data centre, cloud storage devices)</li> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. private, closed access)</li> <li>etypes of networks that use www software:</li> <li>internet (e.g. private, closed access)</li> <li>extranet (e.g. private, closed access)</li> <li>extranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul>	<ul> <li>handheld device (e.g. small tablet, smart</li> </ul>	organisations (e.g. additional costs	
<ul> <li>fixed devices (e.g. desktop computer, smart TV, games consoles)</li> <li>shared devices (e.g. database server, data centre, cloud storage devices)</li> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>a atetwork of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. private, closed access)</li> <li>extranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> <li>on intranet (e.g. private, part shared</li> <li>on</li></ul>	phone, wearable device, eBook readers)	associated with keeping sensitive	
TV, games consoles)needs to be processed information-data which is processed, organised and structured into a meaningful context.• characteristics• characteristics• purpose• a network of interconnected networks, spanning the world• internet connections• type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)• types of networks of (distance), storage capacity)• types of network stat use www software: • internet (e.g. public, open access) • extranet (e.g. private, closed access) • extranet (e.g. private, part shared	<ul> <li>portable devices (e.g. laptop, large tablet)</li> </ul>	information secure)	
<ul> <li>shared devices (e.g. database server, data centre, cloud storage devices)</li> <li>characteristics</li> <li>purpose</li> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:         <ul> <li>internet (e.g. private, closed access)</li> <li>internet (e.g. private, part shared</li> </ul> </li> </ul>	• fixed devices (e.g. desktop computer, smart	<ul> <li>data-raw, unorganised facts that</li> </ul>	
centre, cloud storage devices)structured into a meaningful context.• characteristics• communication (e.g. to send an email to a relation living overseas)• advantages and disadvantages• education and training (e.g. by a student to check their current grades on a hand-written feedback sheet from their teacher)• type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)• entertainment (e.g. to read a film review in a magazine)• characteristics (e.g. speed, range (distance), storage capacity)• planning (e.g. to use a shared electronic diary to arrange meeting dates)• types of networks that use www software: • internet (e.g. public, open access) • extranet (e.g. private, closed access) • extranet (e.g. private, part shared• financial (e.g. to look up a recipe online)	TV, games consoles)	needs to be processed information-data	
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<ul> <li>purpose</li> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. public, open access)</li> <li>types of networks that use www software:</li> <li>internet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul>	centre, cloud storage devices)	structured into a meaningful context.	
<ul> <li>advantages and disadvantages</li> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:</li> <li>internet (e.g. public, open access)</li> <li>intranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> <li>education and training (e.g. by a student to check their current grades on a hand-written feedback sheet from their teacher)</li> <li>entertainment (e.g. to read a film review in a magazine)</li> <li>planning (e.g. to use a shared electronic diary to arrange meeting dates)</li> <li>financial (e.g. to use a bank statement to help plan saving for a holiday)</li> <li>research (e.g. to look up a recipe online)</li> </ul>	characteristics	<ul> <li>communication (e.g. to send an email</li> </ul>	
<ul> <li>a network of interconnected networks, spanning the world</li> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:         <ul> <li>internet (e.g. public, open access)</li> <li>intranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul> </li> <li>student to check their current grades on a hand-written feedback sheet from their teacher)</li> <li>entertainment (e.g. to read a film review in a magazine)</li> <li>electronic diary to arrange meeting dates)</li> <li>types of networks that use www software:         <ul> <li>internet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul> </li> </ul>	• purpose	to a relation living overseas)	
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<ul> <li>internet connections</li> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:         <ul> <li>internet (e.g. public, open access)</li> <li>intranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul> </li> <li>their teacher)</li> <li>entertainment (e.g. to read a film review in a magazine)</li> <li>entertainment (e.g. to use a shared electronic diary to arrange meeting dates)</li> <li>financial (e.g. to use a bank statement to help plan saving for a holiday)</li> <li>intranet (e.g. private, part shared</li> <li>online)</li> </ul>	<ul> <li>a network of interconnected networks,</li> </ul>	student to check their current grades	
<ul> <li>type (e.g. copper-cable, optical-fibre, satellite, microwave, mobile data networks)</li> <li>characteristics (e.g. speed, range (distance), storage capacity)</li> <li>types of networks that use www software:         <ul> <li>internet (e.g. public, open access)</li> <li>intranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul> </li> <li>entertainment (e.g. to read a film review in a magazine)</li> <li>planning (e.g. to use a shared electronic diary to arrange meeting dates)</li> <li>types of networks that use www software:         <ul> <li>internet (e.g. public, open access)</li> <li>extranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> </ul> </li> </ul>	spanning the world	on a hand-written feedback sheet from	
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<ul> <li>internet (e.g. public, open access)</li> <li>intranet (e.g. private, closed access)</li> <li>extranet (e.g. private, part shared</li> <li>to help plan saving for a holiday)</li> <li>research (e.g. to look up a recipe online)</li> </ul>	(distance), storage capacity)	dates)	
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	<ul> <li>intranet (e.g. private, closed access)</li> </ul>	<ul> <li>research (e.g. to look up a recipe</li> </ul>	
access)  • location dependent (e.g. to search for	<ul> <li>extranet (e.g. private, part shared</li> </ul>	online)	
	access)	<ul> <li>location dependent (e.g. to search for</li> </ul>	
comparison of networks (e.g. emergency dental care when on	comparison of networks (e.g.	emergency dental care when on	
suitability for given uses, issues related to holiday)	suitability for given uses, issues related to	holiday)	
access to the network)  • benefits and limitations		<ul> <li>benefits and limitations</li> </ul>	
characteristics of networks	<ul> <li>characteristics of networks</li> </ul>		
purpose of networks	<ul> <li>purpose of networks</li> </ul>		



<ul> <li>• webpages (static and dynamic)</li> <li>• biogs</li> <li>• podcasts</li> <li>• streamed audio and video (e.g. internet radio, catch-up TV)</li> <li>• social media channels (e.g. Twitter, LinkedIn, discussion boards)</li> <li>• (document stores (upload and download)</li> <li>• RSS feeds: <ul> <li>o purpose</li> <li>o accessibility</li> <li>• for individuals (e.g. speed of personal communication, easy access to internet banking 24/7)</li> <li>• for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>• for individuals (e.g. potential</li></ul></li></ul>			*
<ul> <li>podcasts</li> <li>streamed audio and video (e.g. internet radio, catch-up TV)</li> <li>social media channels (e.g. Twitter, LinkedIn, discussion boards)</li> <li>document stores (upload and download)</li> <li>RSS feeds: <ul> <li>purpose</li> <li>accessibility</li> <li>for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to internet banking 24/7)</li> <li>for origanisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Wester, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> </ul></li></ul>	<ul> <li>webpages (static and dynamic)</li> </ul>	<ul> <li>knowledge management and creation</li> </ul>	
<ul> <li>streamed audio and video (e.g. internet radio, catch-up TV)</li> <li>social media channels (e.g. Twitter, LinkedIn, discussion boards)</li> <li>document stores (upload and download)</li> <li>RSS feeds: <ul> <li>purpose</li> <li>accessibility</li> <li>for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to internet banking 24/7)</li> <li>for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for organisations (e.g. potential for identify theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> </ul> </li> </ul>	• blogs	(e.g. to create an accurate model of key	
<ul> <li>radio, catch-up TV)</li> <li>social media channels (e.g. Twitter, LinkedIn, discussion boards)</li> <li>document stores (upload and download)</li> <li>RSS feeds: <ul> <li>purpose</li> <li>accessibility</li> <li>for individuals (e.g. speed of personal communication, easy access to large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for organisations (e.g. spare large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for organisations (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> </ul> </li> </ul>	• podcasts	markets)	
<ul> <li>social media channels (e.g. Twitter, LinkedIn, discussion boards)</li> <li>document stores (upload and download)</li> <li>RSS feeds: <ul> <li>purpose</li> <li>accessibility</li> <li>for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to internet banking 24/7)</li> <li>for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for organisations (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> </ul></li></ul>	<ul> <li>streamed audio and video (e.g. internet</li> </ul>	<ul> <li>management information systems</li> </ul>	
Linkedin, discussion boards) • document stores (upload and download) • RSS feeds: • accessibility • for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to interest banking 24/7) • for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7) • for organisations (e.g. potential for identity theft, cost of data connection) • for organisations (e.g., threats caused by malicious attacks, cost of maintaining websites and data stores) • text (different character sets, e.g. Western, Cyrillic, Arabic, etc.) • graphic (e.g. logo, photograph, diagram) • video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)	radio, catch-up TV)	(MIS) (e.g. to monitor staff training in a	
<ul> <li>• document stores (upload and download)</li> <li>• RSS feeds: <ul> <li>purpose</li> <li>accessibility</li> <li>• for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to internet banking 24/7)</li> <li>• for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>• for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>• text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>• graphic (e.g. logo, photograph, diagram)</li> <li>• video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> </ul> </li> </ul>	<ul> <li>social media channels (e.g. Twitter,</li> </ul>	hospital; the location and contact	
<ul> <li>RSS feeds:</li> <li>purpose</li> <li>accessibility</li> <li>for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to internet banking 24/7)</li> <li>for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for organisations (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> <li>staff)</li> <li>marketing, promotion and sales (e.g. to identify patterns or trends in sales figures)</li> <li>financial analysis and modelling (e.g. to determine the top selling products, cash flow each week over a year)</li> <li>contact management (e.g. to keep track of appointments at a doctor's surgery)</li> <li>decision making (e.g. to decide the number of tents to be sent to a disaster area by a charity; the percentage of faulty items made each month by a manufacturer)</li> <li>internal and external communication (e.g. to inform all staff of office closures over the Christmas period)</li> <li>big data, i.e.:</li> <li>any data that is either too large or too complex for traditional data analysis techniques to be</li> </ul>	LinkedIn, discussion boards)	details of each charity worker in a	
<ul> <li>purpose</li> <li>accessibility</li> <li>for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to internet banking 24/7)</li> <li>for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> <li>marketing, promotion and sales (e.g. to identify patterns or trends in sales figures)</li> <li>financial analysis and modelling (e.g. to dectime the top selling products, cash flow each week over a year)</li> <li>contact management (e.g. to keep track of appointments at a doctor's surgery)</li> <li>decision making (e.g. to decide the number of tents to be sent to a disaster area by a charity; the percentage of faulty items made each month by a manufacturer)</li> <li>internal and external communication (e.g. to inform all staff of office closures over the Christmas period)</li> <li>big data, i.e.:</li> <li>any data that is either too large or too complex for traditional data analysis techniques to be</li> </ul>	<ul> <li>document stores (upload and download)</li> </ul>	disaster area; personnel record of all	
<ul> <li>accessibility</li> <li>for individuals (e.g. speed of personal communication, easy access to large amounts of information for research, access to internet banking 24/7)</li> <li>for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> </ul>	RSS feeds:	staff)	
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<ul> <li>banking 24/7)</li> <li>for organisations (e.g. share large amounts of information quickly between different countries; charity websites accepting donations 24/7)</li> <li>for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> <li>cash flow each week over a year)</li> <li>contact management (e.g. to keep track of appointments at a doctor's surgery)</li> <li>decision making (e.g. to decide the number of tents to be sent to a disaster area by a charity; the percentage of faulty items made each month by a manufacturer)</li> <li>internal and external communication (e.g. to inform all staff of office closures over the Christmas period)</li> <li>big data, i.e.:</li> <li>any data that is either too large or too complex for traditional data analysis techniques to be</li> </ul>	communication, easy access to large amounts	• financial analysis and modelling (e.g.	
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<ul> <li>donations 24/7)</li> <li>for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> <li>donations 24/7)</li> <li>decision making (e.g. to decide the number of tents to be sent to a disaster area by a charity; the percentage of faulty items made each month by a manufacturer)</li> <li>internal and external communication (e.g. to inform all staff of office closures over the Christmas period)</li> <li>big data, i.e.:</li> <li>any data that is either too large or too complex for traditional data analysis techniques to be</li> </ul>	of information quickly between different	track of appointments at a doctor's	
<ul> <li>for individuals (e.g. potential for identity theft, cost of data connection)</li> <li>for organisations (e.g. threats caused by malicious attacks, cost of maintaining websites and data stores)</li> <li>text (different character sets, e.g. Western, Cyrillic, Arabic, etc.)</li> <li>graphic (e.g. logo, photograph, diagram)</li> <li>video (e.g. instructions on how to carry out a software update, live broadcast of a music festival)</li> <li>number of tents to be sent to a disaster area by a charity; the percentage of faulty items made each month by a manufacturer)</li> <li>internal and external communication (e.g. to inform all staff of office closures over the Christmas period)</li> <li>big data, i.e.:</li> <li>any data that is either too large or too complex for traditional data analysis techniques to be</li> </ul>	countries; charity websites accepting	surgery)	
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a software update, live broadcast of a music festival)or too complex for traditional data analysis techniques to be	• video (e.g. instructions on how to carry out	• any data that is either too large	
festival) data analysis techniques to be	a software update, live broadcast of a music	· · ·	
	festival)		
	• animated graphic (e.g. pop-up book	used, e.g. the annual web clicks	
character, operation of the human heart) of a major online retailer,		_	
<ul> <li>audio (e.g. spoken instructions, music track)</li> </ul>	• audio (e.g. spoken instructions, music track)		



<ul> <li>numerical (e.g., profit, date and time)</li> <li>Braille taxt (e.g., written report printed on a Braille printer)</li> <li>tattle images (e.g., NASA's Hubble Space Telescope images (e.g., NASA's Hubble Space Solescope (e.g., estale figures, customer surveys)</li> <li>solect the most appropriate tools (e.g., tharts, randbs, rereasion, trend nalwsid)</li> </ul>			
<ul> <li>needed? what do we want to find out?)</li> <li>define scope (e.g. content, detail, timescales, constraints)</li> <li>identify potential sources (e.g. sales figures, customer surveys)</li> <li>source and select information (e.g. determine accuracy and reliability of sources, selecting the best)</li> <li>select the most appropriate tools (e.g.</li> </ul>	<ul> <li>Braille text (e.g. written report printed on a Braille printer)</li> <li>tactile images (e.g. NASA's Hubble Space Telescope images converted into tactile images for people who cannot explore the images by sight)</li> <li>subtitles (e.g. translated speech for a film in a foreign language)</li> <li>Boolean (e.g. yes or no answer on a form)</li> <li>tables and spreadsheets (e.g. simple database tables and spreadsheets)</li> <li>charts and graphs (e.g. identifying trends, making comparisons)</li> <li>sensitive/non-sensitive</li> <li>private/public</li> <li>personal/business</li> <li>confidential/classified</li> <li>partially anonymised/completely anonymised</li> <li>impacts on different stakeholders</li> <li>benefits and limitations</li> </ul>	<ul> <li>of an entire country</li> <li>connectivity rules for drawing Level 1 DFDs: <ul> <li>at least one input or output for each external entity</li> <li>data flows only in one direction</li> <li>every data flow is labelled</li> <li>every data flow connects to at least one process</li> <li>at least one input data flow and/or at least one output data flow for each process</li> <li>impacts affecting the flow of information in information</li> </ul> </li> </ul>	
<ul> <li>tables and spreadsheets (e.g. simple database tables and spreadsheets)</li> <li>charts and graphs (e.g. identifying trends, making comparisons)</li> <li>sensitive/non-sensitive</li> <li>private/public</li> <li>personal/business</li> <li>confidential/classified</li> <li>partially anonymised/completely anonymised</li> <li>identify the need (e.g. what information is needed? what do we want to find out?)</li> <li>define scope (e.g. content, detail, timescales, constraints)</li> <li>identify potential sources (e.g. sales figures, customer surveys)</li> <li>source and select information (e.g. determine accuracy and reliability of sources, selecting the best)</li> <li>select the most appropriate tools (e.g.</li> </ul>			
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<ul> <li>charts and graphs (e.g. identifying trends, making comparisons)</li> <li>sensitive/non-sensitive</li> <li>private/public</li> <li>personal/business</li> <li>confidential/classified</li> <li>partially anonymised/completely anonymised</li> <li>impacts on different stakeholders</li> <li>benefits and limitations</li> <li>identify the need (e.g. what information is needed? what do we want to find out?)</li> <li>define scope (e.g. content, detail, timescales, constraints)</li> <li>identify potential sources (e.g. sales figures, customer surveys)</li> <li>source and select information (e.g. determine accuracy and reliability of sources, selecting the best)</li> <li>select the most appropriate tools (e.g.</li> </ul>			
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<ul> <li>sensitive/non-sensitive</li> <li>private/public</li> <li>personal/business</li> <li>confidential/classified</li> <li>partially anonymised/completely</li> <li>anonymised</li> <li>impacts on different stakeholders</li> <li>benefits and limitations</li> <li>identify the need (e.g. what information is needed? what do we want to find out?)</li> <li>define scope (e.g. content, detail, timescales, constraints)</li> <li>identify potential sources (e.g. sales figures, customer surveys)</li> <li>source and select information (e.g. determine accuracy and reliability of sources, selecting the best)</li> <li>select the most appropriate tools (e.g.</li> </ul>			
• private/public systems       • private/public     systems       • personal/business     • confidential/classified       • partially anonymised/completely     anonymised       anonymised     • impacts on different stakeholders       • benefits and limitations     • identify the need (e.g. what information is needed? what do we want to find out?)       • define scope (e.g. content, detail, timescales, constraints)     • identify potential sources (e.g. sales figures, customer surveys)       • source and select information (e.g. determine accuracy and reliability of sources, selecting the best)     • select the most appropriate tools (e.g.			
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<ul> <li>impacts on different stakeholders</li> <li>benefits and limitations</li> <li>identify the need (e.g. what information is needed? what do we want to find out?)</li> <li>define scope (e.g. content, detail, timescales, constraints)</li> <li>identify potential sources (e.g. sales figures, customer surveys)</li> <li>source and select information (e.g. determine accuracy and reliability of sources, selecting the best)</li> <li>select the most appropriate tools (e.g.</li> </ul>			
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selecting the best) <ul> <li>select the most appropriate tools (e.g.</li> </ul>			
select the most appropriate tools (e.g.	determine accuracy and reliability of sources,		
	selecting the best)		
charts, graphs, regression, trend analysis)	<b>-</b>		
	charts, graphs, regression, trend analysis)		



<ul> <li>process and analyse data (e.g. set up a</li> </ul>	
spreadsheet to produce a graph)	
<ul> <li>record and store information (e.g. write a</li> </ul>	
report based on the results of the processing)	
<ul> <li>share results (e.g. send the report to</li> </ul>	
stakeholders)	
<ul> <li>data tables (e.g. a database table of</li> </ul>	
patients)	
<ul> <li>visualisation of data (e.g. a pie chart</li> </ul>	
showing sales of five leading trainers)	
<ul> <li>trend and pattern identification (e.g. a line</li> </ul>	
graph of last year's sales per month)	
<ul> <li>data cleaning (e.g. removing customers who</li> </ul>	
have not made a purchase in the last two	
years)	
<ul> <li>geographic information system/location</li> </ul>	
mapping (e.g. tracking the movement of	
shipping containers around the world)	
<ul> <li>open systems/closed systems</li> </ul>	
<ul> <li>characteristics</li> </ul>	
<ul> <li>benefits and limitations</li> </ul>	
<ul> <li>current UK legislation and regulation:</li> </ul>	
<ul> <li>Data Protection Act (DPA) 1998</li> </ul>	
<ul> <li>Regulation of Investigatory Powers</li> </ul>	
Act (RIPA) 2000	
<ul> <li>Protection of Freedoms Act 2012</li> </ul>	
Privacy and Electronic	
Communications Regulations 2003	
(amended 2011)	
Freedom of Information Act 2000	
Computer Misuse Act 1990	
<ul> <li>Information Commissioner's Office</li> </ul>	
(ICO) codes of practice	



<ul> <li>Copyright, Designs and Patents Act 1988</li> <li>Equality Act (EQA) 2011</li> <li>impact and consequences of UK legislation</li> </ul>	
Equality Act (EQA) 2011	
• impact and consequences of LIK legislation	
• Impact and consequences of or registation	
and regulation on organisations operating in	
the UK and the way they handle information	
and individuals' personal data	
actions that can be taken by organisations	
to comply with legislation and regulatory	
requirements	
regulation relating to data protection	
outside the UK (e.g. USA, France, Far East and	
Africa)	
comparison between data protection	
legislation and regulation in different	
countries (e.g. similar legislation in many	
countries, but not all)	
UN Convention on the Rights of Persons	
with Disabilities (UNCRPD):	
<ul> <li>(e.g. the UNCRPD specifically</li> </ul>	
recognises (under articles 9 and 21)	
that access to information,	
communications and services,	
including the internet, is a human	
right)	
<ul> <li>global requirements on organisations and</li> </ul>	
individuals	
United Nations Climate Change Summits	
UK Government policy (e.g. Greening	
Government ICT Strategy (2011))	
reducing carbon footprint	
purpose (e.g. sustainability)	



<ul> <li>benefits (e.g. enhanced brand image,</li> </ul>	
reduced energy costs)	
<ul> <li>internal source (e.g. internal financial</li> </ul>	
reports, market analysis)	
<ul> <li>external source (e.g. supplier price lists,</li> </ul>	
financial report from a third party)	
<ul> <li>primary data (e.g. reports direct from</li> </ul>	
employees, foot measurements taken in a	
shoe shop)	
<ul> <li>secondary data (e.g. survey results received</li> </ul>	
from a market research organisation, interest	
rate charged on a loan from a bank)	
• qualitative data (e.g. the colour of products,	
the names of employees)	
<ul> <li>quantitative data (e.g. expiry date of</li> </ul>	
medicines, the number of staff working in an	
organisation)	
• purpose	
external entities	
• processes	
<ul> <li>data stores</li> </ul>	
data flows	
<ul> <li>standard symbols used</li> </ul>	
<ul> <li>confidentiality – information can only be</li> </ul>	
accessed by individuals, groups or processes	
authorised to do so	
<ul> <li>integrity – information is maintained, so</li> </ul>	
that it is up to date, accurate, complete and	
fit for purpose	
<ul> <li>availability – information is always available</li> </ul>	
to and usable by the individuals, groups or	
processes that need to use it	



	~
<ul> <li>unauthorised or unintended access to data</li> </ul>	
(e.g. espionage, poor information security	
policy)	
<ul> <li>accidental loss of data (e.g. human error,</li> </ul>	
equipment failure)	
<ul> <li>intentional destruction of data (e.g.</li> </ul>	
computer virus, targeted malicious attack)	
<ul> <li>intentional tampering with data (e.g.</li> </ul>	
fraudulent activity, hacking)	
loss of intellectual property	
loss of service and access	
failure in security of confidential	
information	
<ul> <li>Ioss of information belonging to a third</li> </ul>	
party	
loss of reputation	
threat to national security	
recent cases of failures of information	
security	
• Policies, e.g.:	
<ul> <li>staff access rights to information</li> </ul>	
<ul> <li>responsibilities of staff for security of</li> </ul>	
information	
<ul> <li>disaster recovery</li> </ul>	
<ul> <li>information security risk assessment</li> </ul>	
<ul> <li>effectiveness of protection measures</li> </ul>	
<ul> <li>training of staff to handle information</li> </ul>	
<ul> <li>locks, keypads and biometrics used on:</li> </ul>	
<ul> <li>workstations</li> </ul>	
<ul> <li>server room access</li> </ul>	
<ul> <li>placing computers above known flood levels</li> </ul>	
<ul> <li>backup systems in other locations</li> </ul>	
security staff	



	<ul> <li>shredding old paper-based records</li> </ul>		
	<ul> <li>tiered levels of access to data</li> </ul>		
	<ul> <li>firewalls (hardware and software)</li> </ul>		
	<ul> <li>anti-malware applications</li> </ul>		
	obfuscation		
	<ul> <li>encryption of data at rest</li> </ul>		
	<ul> <li>encryption of data in transit</li> </ul>		
	<ul> <li>password protection</li> </ul>		
Unit 3 – Cyber	confidentiality	• intrusion detection systems (IDS)	
Security	• integrity	including network intrusion detection	
	availability	systems (NIDS), host intrusion detection	
	<ul> <li>unauthorised access including hacking,</li> </ul>	systems (HIDS), distributed intrusion	
	escalation of privileges	detection system (DIDS), anomaly-	
	• information disclosure including personal	based, signature-based, honeypots	
	information, government information	• intrusion prevention systems (IPS)	
	<ul> <li>modification of data</li> </ul>	emerging technologies	
	• inaccessible data including account lockout,	effectiveness	
	denial of service	• physical including biometric access,	
	<ul> <li>destruction including using malware,</li> </ul>	swipe cards, alarms	
	deliberate erasure	• hardware including cable locks, safes	
	<ul> <li>theft including identity, finance, military</li> </ul>	<ul> <li>software including firewalls, anti-</li> </ul>	
	secrets	malware, operating system updates,	
	• the need to protect personal data (e.g.	patch management	
	health, financial, national insurance)	• data including in use, at rest, in-	
	• the need to protect an organisation's data	transit, in the cloud	
	(e.g. financial, research, development plans)	• encryption including disks, databases,	
	• the need to protect a state's data (e.g.	files, removable media, mobile devices	
	economic data, national security)	cryptography	
	vulnerabilities	devices including. hard drives,	
	o system attacks	external drives, USBs	
	o physical threats	<ul> <li>procedures including access</li> </ul>	
	o environmental	management, data backup, remote	
	• accidental	working, device management, user	



intentional		accounts and permissions, awareness	
organised crit	me	and training	
state sponsor	red	<ul> <li>emerging technologies</li> </ul>	
hacktivist		<ul> <li>characteristics</li> </ul>	
cyber-crimina	al	<ul> <li>know responsibilities</li> </ul>	
• insider		<ul> <li>know who to contact</li> </ul>	
script kiddie		<ul> <li>know procedures</li> </ul>	
vulnerability	broker	<ul> <li>know the extent of the incident</li> </ul>	
scammers		<ul> <li>contain the incident</li> </ul>	
• phishers		<ul> <li>eradicate the incident</li> </ul>	
cyber-terroris	sts	<ul> <li>reduce the impact of the incident</li> </ul>	
characteristic	s including age, location, social	<ul> <li>recover from the incident</li> </ul>	
group		<ul> <li>confirm the system is functioning</li> </ul>	
espionage		normally	
righting perce	eived wrongs	<ul> <li>incident title and date of incident</li> </ul>	
publicity		<ul> <li>target of the incident</li> </ul>	
• fraud		<ul> <li>incident category, i.e.:</li> </ul>	
score settling		o critical	
public good		o significant	
• thrill		o minor	
income gener	ration	o negligible	
people		<ul> <li>description of the incident</li> </ul>	
organisations	i	<ul> <li>type of attacker(s)</li> </ul>	
• equipment		<ul> <li>purpose of incident</li> </ul>	
information		<ul> <li>techniques used by the attacker(s)</li> </ul>	
methods that	can be used during an attack	<ul> <li>capability of attacker(s)</li> </ul>	
global proble	m, individuals, organisations	<ul> <li>impact of the incident on business,</li> </ul>	
and states		data, recovery time	
Ioss including	confidentiality, integrity,	<ul> <li>cost of the incident</li> </ul>	
availability, dat	a, finance, business, identity,	<ul> <li>responses needed</li> </ul>	
reputation, cus	tomer confidence	<ul> <li>future management</li> </ul>	
		o review (of incident)	



	<ul> <li>disruption including people's lives, business,</li> </ul>	o evaluation to include	
	industry, transport, industry, the media,	identification of trends	
	utilities	o update of documentation, key	
	<ul> <li>safety including identity theft, oil</li> </ul>	information, procedures and	
	installations, traffic control	controls	
	• ethical	o recommendations of changes	
	• legal		
	operational		
	<ul> <li>implications for stakeholders</li> </ul>		
	<ul> <li>identify assets and analyse risks</li> </ul>		
	<ul> <li>mitigate risks by:</li> </ul>		
	o testing for potential vulnerabilities		
	<ul> <li>monitoring and controlling systems</li> </ul>		
	<ul> <li>protect vulnerabilities</li> </ul>		
	• cost/benefit		
	<ul> <li>vulnerability testing including penetration</li> </ul>		
	testing, fuzzing, security functionality,		
	sandboxing		
Unit 6 – Application	<ul> <li>requirements analysis</li> </ul>	• functional requirements (e.g. use case	
Design	• design	diagrams)	
	<ul> <li>implementation/coding</li> </ul>	<ul> <li>processing and data handling (e.g.</li> </ul>	
	• testing	flowcharts, data flow diagrams, class	
	deployment	diagrams, object diagrams, entity	
	maintenance	relationship diagrams)	
	<ul> <li>waterfall model</li> </ul>	<ul> <li>user interface designs (e.g. wireframe</li> </ul>	
	<ul> <li>iterative model</li> </ul>	diagrams and graphical mock-ups)	
	<ul> <li>agile development model</li> </ul>	<ul> <li>standard algorithms or processes</li> </ul>	
	<ul> <li>rapid application development (RAD) model</li> </ul>	<ul> <li>modularisation</li> </ul>	
	<ul> <li>spiral model</li> </ul>	<ul> <li>cross-platform standards</li> </ul>	
	<ul> <li>prototype model</li> </ul>	<ul> <li>standard protocols</li> </ul>	
	<ul> <li>client and user interviews e.g.</li> </ul>	<ul> <li>standard interface widgets</li> </ul>	
	o closed and open questions	(appearance of buttons, dropdown	
	o leading questions	menus, hyperlinks)	



o funnelling	<ul> <li>common user interface layouts, icons</li> </ul>	
o structure to interviews	and labels throughout application	
o allowing thinking time for	<ul> <li>automation</li> </ul>	
respondents	<ul> <li>operational efficiency</li> </ul>	
o encouraging further detail or	<ul> <li>cost-effectiveness</li> </ul>	
thought	<ul> <li>globalisation</li> </ul>	
<ul> <li>observation of tasks</li> </ul>	<ul> <li>improved communication</li> </ul>	
<ul> <li>analysis of existing documents and systems</li> </ul>	<ul> <li>customisation and adaptability</li> </ul>	
<ul> <li>functional requirements, e.g.:</li> </ul>	<ul> <li>increased markets</li> </ul>	
o what the application should do	<ul> <li>ease of access for customers</li> </ul>	
o data and information collected and	<ul> <li>new marketing opportunities</li> </ul>	
used in the existing approach	<ul> <li>customer or user information</li> </ul>	
o data and information to be	<ul> <li>real-time information</li> </ul>	
collected and used in the new	<ul> <li>new employment</li> </ul>	
application	<ul> <li>financial cost</li> </ul>	
o functions or processing that the	<ul> <li>changeover costs and risks</li> </ul>	
application should perform	<ul> <li>training needs</li> </ul>	
o outputs from the application	<ul> <li>lack of job security and job losses</li> </ul>	
o core functional requirements	<ul> <li>security issues</li> </ul>	
o optional functional requirements	<ul> <li>privacy issues</li> </ul>	
o user interface requirements	<ul> <li>potential customer concerns</li> </ul>	
including accessibility requirements	<ul> <li>loss of personal contact</li> </ul>	
• Functional requirements may be divided	<ul> <li>what is the proposed design solution?</li> </ul>	
into core requirements and optional	<ul> <li>who would be interested in it?</li> </ul>	
requirements.	<ul> <li>why is it a valuable idea?</li> </ul>	
Constraints, e.g.:	<ul> <li>what makes it effective?</li> </ul>	
o hardware or platform constraints	courtesy	
o software constraints	<ul> <li>speak clearly and concisely</li> </ul>	
o development constraints e.g.	<ul> <li>be aware of body language</li> </ul>	
development software	<ul> <li>accurate spelling, punctuation and</li> </ul>	
• limitations (e.g. scope of solution, aspects	grammar	
that will not be developed)	<ul> <li>engage the audience</li> </ul>	
	• be honest	





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Unit 15 – Games	<ul> <li>purpose of a game</li> </ul>	Games Development Environment e.g.	
Design &	<ul> <li>audience of a game</li> </ul>	o Gamemaker	
Prototyping	<ul> <li>common features in games</li> </ul>	o Godot	
	<ul> <li>first/third person</li> </ul>	o Defold	
	<ul> <li>player characters</li> </ul>	<ul> <li>variables/constants</li> </ul>	
	<ul> <li>non-player characters</li> </ul>	• strings	
	• sprites	• inputs	
	<ul> <li>achievement attainment</li> </ul>	outputs	
	<ul> <li>maintaining a player's interest</li> </ul>	sequence	
	<ul> <li>player interaction/controls</li> </ul>	• selection	
	<ul> <li>player immersion</li> </ul>	<ul> <li>iteration (e.g. counting/conditional)</li> </ul>	
	<ul> <li>progression</li> </ul>	<ul> <li>subroutines (e.g.</li> </ul>	
	<ul> <li>competition (e.g. high score)</li> </ul>	functions/procedures)	
	<ul> <li>types of prototyping e.g.</li> </ul>	• conditions	
	visual/representational (non-working) and	• counting	
	proof of concept (working)	• totalling	
	<ul> <li>testing concepts</li> </ul>	<ul> <li>data structures (e.g. arrays/lists)</li> </ul>	
	<ul> <li>gauging player interest</li> </ul>	• file handling	
	<ul> <li>skill level required</li> </ul>	maintainable code	
	<ul> <li>gauging difficulty of achievement</li> </ul>	libraries	
	<ul> <li>clarity of interface</li> </ul>	• test plans	
	<ul> <li>clarity of understanding of gameplay/goals</li> </ul>	• test data	
	<ul> <li>ensures the design does what it is supposed</li> </ul>	black box	
	to do	• white box	
	<ul> <li>helps to identify and address problems at an</li> </ul>	• alpha	
	early stage	• beta	
	<ul> <li>gives the client and end-user an</li> </ul>	• user testing	
	appreciation of the final product	<ul> <li>choose a suitable method of</li> </ul>	
	<ul> <li>allows developer to explore ideas and</li> </ul>	presentation (e.g. live demonstration,	
	obtain feedback with the client and end-user	use of presentation software, report)	
	navigation	<ul> <li>plan a presentation to incorporate:</li> </ul>	
	• scoring	o comparison of game concept	
	movement	against requirements	



interaction/controls	o demonstration of	
conveying information	functionality	
• sound	o demonstration of interactivity	
• levels	o demonstration of responsive	
• enemies	design	
<ul> <li>problem solving</li> </ul>	o justification of design choices	
• layout	o presents the solution to the	
colour palette	client	
• text styles	<ul><li>has it met the requirements?</li></ul>	
• sound	<ul> <li>does it reflect the design?</li> </ul>	
stage/scene	<ul> <li>is it suitable for the identified</li> </ul>	
<ul> <li>actions (e.g. menus/buttons)</li> </ul>	audience and purpose?	
• perspective (e.g. 2D/3D)	<ul> <li>suggest recommendations for full</li> </ul>	
• bitmaps	game concept	
• wireframe	• justify the continued development of	
<ul> <li>requirement specification</li> </ul>	the full game concept	
design specification		
• project plan		
• system flowchart		
• top-down		
• JSP		
• clear definition of objectives of game		
• flow chart showing the 'flow' of the game		
through single or multiple layers with single		
or multiple players		

For full curriculum overviews & complete Schemes of Work and student versions please see Haggle.