

# Clerical Re-Checks, Reviews of Marking and Appeals

## Candidate Consent Form

### Information for Candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If your school submits an application for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the clerical re-check or review of marking, you **must** sign the form below. This tells the Principal of your school that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

### Candidate consent form

Centre Number 24100	Centre Name Hagley Catholic High School
Candidate Number	Candidate Name
Email address:	

### Details of enquiry

The deadline for this service is Monday 10 February 2020 to the Exams Office with payment via ParentPay.

Awarding Body	Qualification level	Subject title	Paper/Unit	Copy of Script (Y/N)

I give my consent to the Principal of my school to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed: ..... Date: .....

This form should be retained on the centre's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.