



# HAGLEY CATHOLIC HIGH SCHOOL



## Careers Education, Information, Advice and Guidance (CEIAG) Coordinator

Salary: £21,589 - £23,836 full time equivalent per annum

(actual salary £14,971 - £16,529)

Scale: Grade 5, SCP 12 – 17

Hours: 30 hours per week/39 weeks per year

Term time only including 5 training days (2 days to be worked on the examination results days in August)

Required to start as soon as possible

Hagley Catholic High School seek to appoint a CEIAG Coordinator to lead and manage Careers Education, Information, Advice and Guidance at Hagley.

The school is seeking to appoint a dynamic member of staff who shares our ambition to ensure that every young person at Hagley achieves their full potential. Hagley strives for the best for everyone; students, staff, parents and carers alike, and thrives on a “can do” attitude with no barriers to everyone’s achievement and progress. All we ask is that everyone commits to being their best self each and every day.

If you feel that this could be the position for you and you wish to join the team at Hagley the please refer to the job description and person specification for further details.

We welcome applications from both Catholics and non-Catholics but expect all employees to support the Catholic ethos and values of the school.

Hagley Catholic High School is a member of The Saint Nicholas Owen Catholic Multi Academy Company, which is an equal opportunities employer committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This position is, therefore, subject to an Enhanced Disclosure and Barring Service check and medical clearance.

The application form and supporting documents can be found on the school website, [www.hagleyrc.worcs.sch.uk](http://www.hagleyrc.worcs.sch.uk). Applications are to be submitted preferably electronically to Mrs Clare Saich, Principal’s PA, via email to [csaich@hagleyrc.worcs.sch.uk](mailto:csaich@hagleyrc.worcs.sch.uk) by 9am on Monday 28<sup>th</sup> September 2020. Interview to be held by Thursday 1<sup>st</sup> October 2020.